

The Pandora-Gilboa Local Board of Education met in regular session on March 13, 2023 at 7:00 p.m. in the media center. President Angie Basinger called the meeting to order. The following members answered to roll call: Vance Nofziger, Dawn Schulte and Jill Torres. Kathi Amstutz was absent. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – none

Students/Programs – none

Finance – none

Property – Concession Stands

Public Relations/Operations – none

RESOLUTION 55-23: APPROVAL OF BOARD AGENDA

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve the board agenda. Motion carried.

RESOLUTION 56-23: APPROVAL OF MINUTES

It was moved by Jill Torres, seconded by Dawn Schulte to approve the minutes of:

February 13, 2023 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 57-23: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Dawn Schulte, seconded by Vance Nofziger that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

CORRESPONDENCE

None

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator, athletic director, and maintenance supervisor on the progress of the 2022-2023 school year.

Jodi Schroeder, Principal K-8

Good evening! We are beginning our spring state testing which we talk about frequently throughout the year. Also, we will be looking at the math curriculum starting next school year. We have had our current curriculum for eleven years and next year is the last time we receive this material. So, we need to examine our curriculum and decide what we want to do moving forward.

Also, I had a meeting with Lexia Learning. It was great to see how much progress our students have been making. An example is we had 38% of our 2nd graders at kindergarten level at the beginning of the school year. Through use of Lexia Learning, the students made great gains and now we have 3-4% at that level. It has been a great tool for our students and teachers to have for the last two school years.

I would like to recognize Mrs. Metzger and Mrs. Schmiesing for providing all the rewards/materials for the Rocket Store (PBIS). The students earn Rocket dollars for their positive behaviors and are able to spend it at the store. Also, Jalene Benroth is so kind to volunteer time to manage the store each month.

Finally, I want to make you aware of the dyslexia mandates that we need to complete. We have most of our teachers trained in Orton-Gillingham for this mandate. It was something that we did several years ago (2015 and 2016 mostly). We have encouraged our teachers to complete the state modules offered for dyslexia training as a refresher.

Jeff Wise, Principal 9-12

PGHS is working on its Indicator 1 Self-Review Summary Report and Improvement Plan, which is required by the state because we excused from the consequences of not passing the state graduation tests a percentage of students the state says is too high. The option to excuse students is only offered to students with disabilities, who qualify for an Individualized Education Plan, and whose disabilities meet the terms for an excusal. The suggested remedy for this solution is to remediate and then retest the students, hoping they will pass on the second or third time. This setup puts undue pressure on students, adds a remedial study burden to the regular curriculum, and causes stress related to meeting graduation requirements. It should also be noted that poor test scores also affect the school district's Performance Index (PI) score, which is part of the academic score the district is given on their report card. In short, if the school chooses to excuse students from the testing requirement, we are flagged, but if we over test the students, they have negative consequences and the school's PI score is lowered if they fail to score a 3 or higher. PGHS will continue to make choices with students and their families that benefit the students the most, but the system is not set up in the school's or students' favor.

TJ Diller, Maintenance Supervisor

The baseball, softball and the track discus field will soon be lined.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 58-23: APPROVED BUILDING USE REQUEST

It was moved by Jill Torres, seconded by Dawn Schulte that the Board approve the following building request:

- | | |
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| 1. Kim Neuenschwander & Lori Traxler | WHAT: Parent Post Prom Meeting
WHERE: Library
WHEN: March 2, 2023
HOURS: 6:45pm-8:30pm |
| 2. Kim Neuenschwander, Anna Deckard & Lori Traxler | WHAT: Post Prom
WHERE: Gym, Auditoria, & Fish Bowl
WHEN: May 6 & 7, 2023
HOURS: 3:00pm-3:00am |

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 59-23: APPROVED CLASSIFIED SUBSTITUTE

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board approve the following classified substitute for the 2022-2023 school year effective December 30, 2022:

Kate Hilty Lee – cafeteria

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 60-23: APPROVED CLASSIFIED SUBSTITUTE

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve the following classified substitute for the 2022-2023 school year:

Lauren Siefker – cafeteria

Roll Call to accept resolution: Jill Torres, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 61-23: ACCEPTED LETTER OF RESIGNATION FROM DON BRAUEN

It was moved by Jill Torres, seconded by Vance Nofziger that the Board accept the letter of resignation from Don Brauen as bus driver effective May 31, 2023.

Roll Call to accept resolution: Jill Torres, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 62-23: ACCEPTED LETTER OF RESIGNATION FROM BILL SUTER

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board accept the letter of resignation from Bill Suter as bus driver effective December 31, 2023.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 63-23: HIRED CLASSIFIED EMPLOYEE - CAFETERIA

It was moved by Dawn Schulte, seconded by Jill Torres that the Board hire the following individual on a 1-year classified contract:

Eva Okuly – cafeteria – step 0

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 64-23: APPROVED K-12 FEE SCHEDULE

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve the K-12 fee schedule for the 2023-2024 school year as presented.

Roll Call to accept resolution: Jill Torres, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 65-23: ADOPTED RESOLUTION REGARDING CREDITS

It was moved by Jill Torres, seconded by Vance Nofziger that the Board adopt the following resolution:

WHEREAS, the curriculum for the following courses meet the requirements set forth by the state to award high school credit for these courses;

WHEREAS, the teachers assigned to teach the following courses to the 8th grade students are licensed and highly qualified to teach these courses;

WHEREAS, the 8th grade courses are scheduled to meet all time requirements for awarding one Carnegie unit of credit for successful completion of the course; The Pandora-Gilboa Board of Education hereby authorizes the issuance of one Carnegie unit of high school credit to any 8th grader who successfully completes the following courses and directs the administration to include such credit as a matter of record on the student's official transcript.

Algebra I – 1 credit
Health - .50 credit
PE - .25 credit
American History I – 1 credit

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 66-23: AUTHORIZED INCREASE IN MICRO-PURCHASING THRESHOLD

It was moved by Vance Nofziger, seconded by Dawn Schulte that the Board approve the following resolution authorizing an increase in micro-purchasing threshold:

WHEREAS, from time to time, the Pandora-Gilboa Local School District (“District”) purchases goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D; and

WHEREAS, the District is a non-federal entity under the definition set forth in 2 C.F.R. 200.1; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-federal entity files accordingly; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), a non-federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a federal awarding agency and auditors in accordance with 2 C.F.R. 200.334; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a “higher threshold consistent with State law”; and

WHEREAS, pursuant to Ohio Revised Code 3313.46, in addition to any other law governing the bidding for contracts by the board of education of any school district, when any such board determines to build, repair, enlarge, improve, or demolish any school building, the cost of which will exceed \$50,000, except in cases of urgent necessity, or for the security and protection of school property, and except as otherwise provided under Ohio law, competitive bidding is required; and

WHEREAS, a board of education is otherwise given the authority to purchase or lease the necessary provisions for the schools under its control pursuant to Ohio Revised Code 3313.37; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Pandora-Gilboa Local School District Board of Education now desires to adopt higher micro-purchase thresholds than those identified in 48 C.F.R. 2.101.

NOW, THEREFORE, BE IT RESOLVED:

1. In accordance with 2 C.F.R. 200.320(a)(1)(iv) and the applicable provisions of Ohio law, the Board hereby self-certifies a micro-purchase threshold of \$50,000, which is a “higher threshold consistent with State law” under 2 C.F.R. 200.320(a)(1)(iv)(C) for the reasons set forth in this resolution.

2. The self-certification made herein shall be effective immediately and continue through to the Board’s organizational meeting held in January 2024.

3. In the event that the Board receives funding from a federal grantor agency that adopts a threshold more restricting than those contained herein, the Board shall comply with the more restrictive threshold when expending such funds.

4. The District shall maintain documentation to be made available to a federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. 200.334.

5. The Superintendent is hereby authorized to revise the Board's Purchasing Policies to reflect the increased micro-purchase thresholds specified herein, and to take all such actions to carry into effect the purpose and intent of the foregoing resolution.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 67-23: APPROVED 3-YEAR ADMINISTRATIVE CONTRACT FOR SAMANTHA LUGINBILL

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve Samantha Luginbill on a 3-year administrative contract as Office Secretary effective August 1, 2024 through July 31, 2027.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 68-23: APPROVED 3-YEAR ADMINISTRATIVE CONTRACT FOR PAT THAMAN

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board approve Pat Thaman on a 3-year administrative contract as Athletic Trainer effective August 1, 2024 through July 31, 2027.

Roll Call to accept resolution: Jill Torres, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 69-23: APPROVED 3-YEAR ADMINISTRATIVE CONTRACT FOR BRUCE MOENING

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve Bruce Moening on a 3-year administrative contract for HVAC & plumbing maintenance effective July 1, 2024 through June 30, 2027.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 70-23: APPROVED 4-YEAR ADMINISTRATIVE CONTRACT FOR MARY MILLER

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve Mary Miller on a 4-year administrative contract as Food Service Director effective August 1, 2024 through July 31, 2028.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 71-23: APPROVED 4-YEAR ADMINISTRATIVE CONTRACT FOR JEFF WISE

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve Jeff Wise on a 4-year administrative contract as 9-12 Principal effective August 1, 2024 through July 31, 2028.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

SUPERINTENDENT'S REPORT

A. CTE Funding

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTION 72-23: EXECUTIVE SESSION

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board enter executive session to:

A. Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

Roll Call to accept resolution: Jill Torres, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

Time entered: 7:46pm

Time exited: 8:40pm

Adjournment – With no further business, Mrs. Basinger declared the meeting adjourned at 8:41pm.

Signed:

Board President

Attest:

Treasurer