

The Pandora-Gilboa Local Board of Education met on January 10, 2022 at 6:00 p.m. for the organizational meeting. Brad Deleruyelle was appointed President pro-tem and called the meeting to order at 6:00 pm.

Kathi Amstutz and Dawn Schulte were sworn in as Board members

The following members answered to roll call: Kathi Amstutz, Angie Basinger, Vance Nofziger, Dawn Schulte and Jill Torres.

RESOLUTION 1-22: ELECTED PRESIDENT

President Pro-Tem Deleruyelle declared that the first order of business was to elect a President and Vice President for the 2022 calendar year. Vance Nofziger placed in nomination the name of Kathi Amstutz to serve as Board President for 2022. Dawn Schulte requested that the nominations cease and vote. Jill Torres seconded. Roll Call: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea. Motion carried.

RESOLUTION 2-22: ELECTED VICE PRESIDENT

Dawn Schulte placed in nomination the name of Angie Basinger to serve as Board Vice President for 2022. Vance Nofziger requested that the nominations cease and vote. Jill Torres seconded. Roll Call: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea. Motion carried

RESOLUTION 3-22: FIXED THE TIME AND PLACE OF REGULAR BOARD MEETINGS

Angie Basinger moved, Dawn Schulte seconded that the Board discuss the time and date for the regular meetings. Be it resolved, by the Board of Education of the Pandora-Gilboa School District that the regular meeting of the Board of Education shall be scheduled for 7:00 p.m. on the 2nd Monday of each month. Motion carried.

RESOLUTION 4-22: AUTHORIZED THE TREASURER TO PAY BILLS AS THEY COME DUE.

Dawn Schulte moved that, Be it resolved by the Board of Education of the Pandora-Gilboa Local School District, to direct the treasurer to pay bills as they come due. Vance Nofziger seconded the motion. Motion carried.

RESOLUTION 5-22: AUTHORIZED THE TREASURER TO MODIFY APPROPRIATIONS ON AN "AS NEEDED" BASIS.

Jill Torres moved that, Be it resolved by the Board of Education of the Pandora-Gilboa Local School District, to direct the treasurer to modify appropriations on an "as needed" basis with approval from the Board coming after the fact. Dawn Schulte seconded the motion. Motion carried.

RESOLUTION 6-22: AUTHORIZED THE WITHDRAWAL OF FUNDS FROM THE GENERAL FUND, PAYROLL CLEARANCE ACCOUNT AND BOND RETIREMENT ACCOUNT

Jill Torres moved that, Whereas, the Board of Education of the Pandora-Gilboa Local School District has designated the First National Bank of Pandora as depository for its active funds, the payroll clearance account, and the bond retirement clearance account; for the period beginning January 1, 2022 and ending December 31, 2022. Therefore, be it resolved, by the Board of Education of the Pandora-Gilboa Local School District that: funds on deposit in the General Deposit Account, and in the Bond Retirement Clearance Account, and in the Payroll Clearance Account, shall be withdrawn by means of checks issued in the name of BOARD OF EDUCATION, signed by the Treasurer or Assistant Treasurer. Dawn Schulte seconded the motion. Motion carried.

RESOLUTION 7-22: AUTHORIZED INVESTMENTS

Dawn Schulte moved that, Whereas, the Board of Education of the Pandora-Gilboa Local School District is desirous of investing all funds not required for the day to day operations of the school district; and Whereas, the Board of Education of the Pandora-Gilboa Local School District is desirous of reinvesting funds as previous investments mature from time to time, therefore, be it Resolved, that the Treasurer of Pandora-Gilboa Local Schools is hereby authorized and directed to make investments authorized by law with depositors of interim funds whenever said funds are not required for the day to day operation of the school district, and be further Resolved, that the

Treasurer of Pandora-Gilboa Local Schools is hereby authorized and directed to reinvest maturing investments in interim funds as provided by law as such funds are not required for the day to day operation of the school district. Angie Basinger seconded the motion. Motion carried.

RESOLUTION 8-22: RECOGNIZED ADULT GROUPS

Angie Basinger moved that, Be it resolved by the Pandora-Gilboa Local Board of Education that the following are adult groups which function for the sole purpose of giving support to official school programs:

- A. Athletic Boosters
- B. School Boosters
- C. Music Boosters
- D. PG Football Moms
- E. Post Prom committee

Vance Nofziger seconded the motion. Motion carried.

RESOLUTION 9-22: ESTABLISHED BOARD SERVICE FUND

Dawn Schulte moved that, Be it resolved by the Pandora-Gilboa Local Board of Education that a service fund be set aside from the general funds to be used only to pay expenses of its members in performance of their duties. It is recommended that the amount of \$5,000 be appropriated at this time for FY22. Jill Torres seconded the motion. Motion carried.

RESOLUTION 10-22: APPOINTED PURCHASING AGENT

It was moved by Angie Basinger, seconded by Dawn Schulte that R. Todd Schmutz, superintendent, be appointed purchasing agent for the Pandora-Gilboa Local School District during 2022. Motion carried.

RESOLUTION 11-22: APPOINTED RECIPIENT OF PUBLIC RECORDS TRAINING

It was moved by Jill Torres, seconded by Vance Nofziger that R. Todd Schmutz, superintendent, be appointed as designee of the Board of Education to receive Public Records Training on the Board's behalf as per HB9. Motion carried.

RESOLUTION 12-22: APPOINTED DELEGATE AND ALTERNATE TO OSBA ANNUAL CONFERENCE

It was moved by Vance Nofziger, seconded by Angie Basinger that Dawn Schulte be appointed as delegate to OSBA Annual Conference and Jill Torres as alternate for the Pandora-Gilboa Local School District during 2022. Motion carried.

RESOLUTION 13-22: APPOINTED LEGISLATIVE LIAISON FOR PG DISTRICT

It was moved by Angie Basinger, seconded by Dawn Schulte that Jill Torres be appointed as the Legislative Liaison for the Pandora-Gilboa Local School District during 2022. Motion carried.

RESOLUTION 14-22: APPOINTED STUDENT ACHIEVEMENT LIAISON

It was moved by Angie Basinger, seconded by Vance Nofziger that Dawn Schulte be appointed as Student Achievement Liaison for the Pandora-Gilboa Local School District during 2022. Motion carried.

RESOLUTION 15-22: APPOINTED VILLAGE OF PANDORA LIAISON

It was moved by Jill Torres that the Board appoint Vance Nofziger as liaison to work with the Village of Pandora. Dawn Schulte seconded the motion. Motion carried.

RESOLUTION 16-22: APPOINTED VILLAGE OF GILBOA LIAISON

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board appoint Kathi Amstutz as liaison to work with the Village of Gilboa. Motion carried.

RESOLUTION 17-22: APPOINTMENT TO COMMUNITY REINVESTMENT COUNCIL

It was moved by Angie Basinger, seconded by Vance Nofziger that Kathi Amstutz and Jill Torres be appointed as representatives to the Community Reinvestment Area Housing Council. Motion carried.

RESOLUTION 18-22: APPOINTMENT TO TAX INCENTIVE REVIEW COUNCIL

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board appoint Vance Nofziger as representative to the Tax Incentive Review Council. Motion carried.

RESOLUTION 19-22: APPOINTED BOARD MEMBERS TO COMMITTEES

It was moved by Angie Basinger, seconded by Vance Nofziger that the board members will serve on the following committees:

Personnel: Angie Basinger
Students/Programs: Dawn Schulte
Finances: Jill Torres
Property: Vance Nofziger
Public Relations/Operations: Kathi Amstutz

Motion carried.

RESOLUTION 20-22: DIRECTED TREASURER TO REQUEST ADVANCE OF TAXES COLLECTED

It was moved by Vance Nofziger, seconded by Dawn Schulte that the Board directs the treasurer to request an advance of taxes collected in the amount of 90% of collections.

Roll Call: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 21-22: DESIGNATED PUTNAM COUNTY SENTINEL AS OFFICIAL NEWSPAPER

It was moved by Dawn Schulte, seconded by Jill Torres that the Board designates the Putnam County Sentinel as the official newspaper for the Pandora-Gilboa Local School District for 2022. Motion carried.

Adjournment – With no further business, President Amstutz declared the meeting adjourned at 6:14 p.m.

Signed:

Board President

Attest:

Treasurer