

The Pandora-Gilboa Local Board of Education met in regular session on December 12, 2022 at 7:00 p.m. in the media center. President Kathi Amstutz called the meeting to order. The following members answered to roll call: Angie Basinger, Vance Nofziger, and Jill Torres. Dawn Schulte was absent. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

#### COMMITTEE REPORTS

*Personnel* – none

*Students/Programs* – none

*Finance* – none

*Property* – Winterize concession stand

*Public Relations/Operations* – none

#### RESOLUTION 206-22: APPROVAL OF BOARD AGENDA

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve the board agenda. Motion carried.

#### RESOLUTION 207-22: APPROVAL OF MINUTES

It was moved by Angie Basinger, seconded by Jill Torres to approve the minutes of:

November 21, 2022 - regular

Motion carried.

#### TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

#### RESOLUTION 208-22: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Jill Torres, seconded by Angie Basinger that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

#### CORRESPONDENCE

None

#### ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator, athletic director, and maintenance supervisor on the progress of the 2022-2023 school year.

#### Jodi Schroeder, Principal K-8

We have lots of Christmas cheer throughout the school with the help from our middle school student council. They took on the monstrous task of creating dress-up themes for the next seven days as well as different activities to spread Christmas cheer.

Jeff Wise, Principal 9-12

We will hold the Winter Concert for band and choir grades 5-12 on Sunday, December 18 at 2:00 pm in the gymnasium. All are encouraged to attend and enjoy the show.

The high school is holding semester exams at the end of the school month in December. All exams will be completed by Dec. 20.

State exam makeups will be administered as needed in January. Please be reminded that students now have to earn a requisite number of graduation seals, along with scoring competency scores in Algebra and English, to earn their diplomas.

TJ Diller, Maintenance Supervisor

The new kitchen coolers and warmers have been installed in the kitchen. I also ran wire and installed a new HUDL camera in the gym.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 209-22: APPROVED DATE AND TIME FOR ORGANIZATIONAL MEETING

It was moved by Jill Torres, seconded by Angie Basinger that the Board meet on January 9, 2023 at 6:30pm for the organizational meeting with the regular meeting to follow.

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 210-22: APPROVED SCHOOL CALENDAR FOR 2023-2024 SCHOOL YEAR

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve the school calendar for the 2023-2024 school year.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 211-22: APPROVED BUS PURCHASE

It was moved by Jill Torres, seconded by Angie Basinger that the Board accept the following:

WHEREAS, the Pandora-Gilboa Local School District is a member of the Ohio Schools Council. On November 1, 2022, the Ohio Schools Council received bids for school buses on behalf of its members. The Pandora-Gilboa Local School District Board of Education authorizes the purchase of one (1) – 78 passenger conventional school bus chassis and bodies that were bid through the Ohio Schools Council.

THEREFORE, BE IT RESOLVED the Pandora-Gilboa Local School District Board of Education wishes to purchase one (1) -78 passenger conventional school bus chassis and bodies from the bids received though the Ohio Schools Council on November 1, 2022.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, abstain; Kathi Amstutz, yea. Motion carried.

RESOLUTION 212-22: APPROVED RAISE FOR HVAC/PLUMBING MAINTENANCE SUPERVISOR

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve Bruce Moening to receive a 2% raise retroactive to July 1, 2022 (2022-2023SY). Also, approve a 2% raise effective July 1, 2023 (2023-2024SY). This is the same rate and term as negotiated and settled with the PGEA and OAPSE bargaining units which was previously approved for the administrative, supervisors and administrative support staff to receive. In addition, Mr. Moening will receive 30 hours of vacation per year with no ability to bank hours, effective July 1, 2022.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 213-22: APPROVED RAISE FOR ATHLETIC TRAINER

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve Pat Thaman to receive a 2% raise effective July 1, 2023 (2023-2024SY). This is the same rate and term as negotiated and settled with the PGEA and OAPSE bargaining units which was previously approved for the administrative, supervisors and administrative support staff to receive.

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 214-22: APPROVED VOLUNTEERS**

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve the following volunteers to be student mentors:

Emily Ray  
Matt Steiner  
Adam Wachtman

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 215-22: APPROVED PAYMENT OF UNUSED VACATION DAYS**

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve an unused vacation payout of three days in the amount of \$747.10 to Eric Vennekotter.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 216-22: ACCEPTED RESIGNATION OF SUSAN TRIPPETT**

It was moved by Angie Basinger, seconded by Vance Nofziger that the Board accept the resignation of Susan Trippett as teacher effective August 31, 2023.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

**SUPERINTENDENT'S REPORT**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

Adjournment – With no further business, Mrs. Amstutz declared the meeting adjourned at 7:22 pm.

Signed:

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Board President

Attest:

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Treasurer