

The Pandora-Gilboa Local Board of Education met in regular session on August 14, 2023 at 7:00 p.m. in the media center. President Angie Basinger called the meeting to order. The following members answered to roll call: Kathi Amstutz, Vance Nofziger, Dawn Schulte and Jill Torres. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – Hiring

Students/Programs – Summer Programs

Finance – none

Property – Concession

Public Relations/Operations – none

RESOLUTION 148-23: APPROVAL OF BOARD AGENDA

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the board agenda. Motion carried.

RESOLUTION 149-23: APPROVAL OF MINUTES

It was moved by Dawn Schulte, seconded by Jill Torres to approve the minutes of:

July 10, 2023 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 150-23: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Dawn Schulte, seconded by Vance Nofziger that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

CORRESPONDENCE

None

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator, athletic director, and maintenance supervisor on the progress of the 2023-2024 school year.

Jodi Schroeder, Principal K-8

We are looking forward to the new school year. We have been working hard to get everything ready.

Jeff Wise, Principal 9-12

The high school is preparing to start the new school year. We held our new teacher orientation on Wednesday, and we are excited to bring so many fresh, young faces onto the P-G team. We have several former graduates, and we are excited to see all the amazing talents they will bring to us in the upcoming school year.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 151-23: APPROVED MILEAGE RATE

It was moved by Jill Torres, seconded by Dawn Schulte that the Board approve the mileage rate for buses for extra-curricular trips at \$1.25 per mile.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 152-23: APPROVED CLASSIFIED SUBSTITUTES

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approve the classified substitutes for the 2023-2024 school year:

Lacy Moore – office

Lori Siefker – office

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 153-23: APPROVED SUPPLEMENTAL CONTRACTS

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the following individuals on 1-year supplemental contracts to expire 2024:

Don Verhoff – JH head football coach – step 17

Carter Nofziger – JH assistant coach – step 0

Corbet Luna – JH assistant coach (splitting) – step 14

Joe Luna – JH assistant coach (splitting)- step 16

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, abstain; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 154-23: APPROVED VOLUNTEERS

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve the following volunteers:

Kathi Amstutz - volleyball

Carlos Guitierrez – JH football

Homer Luna – JH football

Roll Call to accept resolution: Kathi Amstutz, abstain; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 155-23: APPROVED TEACHERS FOR SUMMER STARS

It was moved by Kathi Amstutz, seconded by Dawn Schulte that the Board approve the following teachers at \$25.00 per hour utilizing federal funds for the Summer STARS Program:

Corrine Halker

Stephanie Myers

Ali Verhoff

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 156-23: APPROVED FY24 MEMBERSHIP TO OHIO COLATION FOR EQUITY & ADEQUACY OF SCHOOL FUNDING

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve the payment of \$258.50 for FY24 membership dues to Ohio Coalition for Equity & Adequacy of School Funding.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 157-23: ENTERED AN AGREEMENT WITH WOOD COUNTY JUVENILE DETENTION CENTER

It was moved by Kathi Amstutz, seconded by Dawn Schulte that the Board enter into an agreement with Wood County Juvenile Detention Center at \$85.00 per student per day and Juvenile Residential Center of Northwest Ohio at \$90.00 per student per day.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 158-23: ENTERED AN AGREEMENT WITH NORTHWEST PHYSICAL THERAPY

It was moved by Dawn Schulte, seconded by Jill Torres that the Board enter into an agreement with Northwest Physical Therapy for physical therapy at \$58.00 per visit per student. A rate of \$46.00 per hour will be charged to attend IEP meetings.

Roll Call to accept resolution: Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 159-23: ADOPTED RESOLUTION ADDRESSING PROVIDING AMENITIES AND INCENTIVES TO EMPLOYEES AND STUDENTS

It was moved by Dawn Schulte, seconded by Kathi Amstutz that the Board adopt the resolution addressing the providing of amenities and incentives to employees, students, advisory groups, guests, and community members in relation to the proper public purpose expenditure provision of the Ohio Revised Code and Board Policy thereon.

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has adopted policies 6233 and 6680 regarding the providing of amenities and incentives to employees, students, advisory groups, guests, and community members, and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools is mindful of the Proper Public Expenditure Purpose clause of the Ohio Revised Code, and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has the power to fix compensation and fringe benefits of its employees, and;

WHEREAS, Ohio Attorney General Opinion 1982-006 allows a public entity to provide coffee, meals, refreshments, amenities, token retirement and service awards.

WHEREAS, The Board of Education is aware of the Auditor of State Audit Bulletins 2003-005, 2004-002, 2014-002, and 2014-003 addressing the expenditure of Public Funds for a Proper Public Purpose, and; Whereas, Audit Bulletin 2004-002 permits The Board of Education of Pandora-Gilboa Local Schools, a legislative body to exercise its powers and functions by "Means of a resolution which permits an entire category or categories of future expenditures for amenities", and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools recognizes that the providing of alcohol, lottery tickets, and other certain "vice" items are never allowed as a proper public expenditure purpose.

THEREFORE, BE IT RESOLVED, that the Board of Education approves the following amenities and incentives to be permitted to be provided to its employees, students, citizens, advisory groups, and community members:

Employees:

In-service/Staff Meetings
Employee Years of Service Awards
Employee Appreciation
Employee Event Admission
Coaching Team Apparel

Beverages & Snacks
Plaques, Appreciation trinkets
Apparel, Food, Snacks, Trinkets
Passes
Shirts, Apparel, and related accessories

Get Well, Congrats, Bereavement	Flowers, Balloons, Cards
<u>Community Members/Guests:</u>	
Community Meetings	Beverages, Snacks, Appreciation Trinkets
Guest Speakers	Appreciation Gifts
<u>Students:</u>	
Testing Day Students	Movie Tickets, Candy, Trinkets
Student Grade Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Contest Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Participation Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Behavior Incentives	Bounce House, Candy, Snacks
Student Sales Incentives	Gifts as provided by vendor incentive list
Student Activity Club Goals	Pizza Party, Snacks, Beverages, Trinkets
Student Blood Drive	Pizza, Candy, Snacks, Trinkets
Student Fundraiser Incentives	Movie Tickets, Candy, Snacks, Trinkets
NHS Induction	Lunch, Snacks & Beverages, Certificates
Club and Sport Banquets	Snacks & Beverages, Certificates
Sport, Band, Choir, & Club Students	Food, Drinks, Candy, Trinkets
Get Well, Congrats, Bereavement	Flowers, Balloons, Cards

FURTHER, BE IT RESOLVED, that such amenities and incentives should not exceed a de-minimis value of \$75 in value per person for any one single instance and efforts should be maintained to insure that amenities or incentives are reasonable in relation to the event. Also, such expenditures should be for a rational educational purpose.

FURTHER, BE IT RESOLVED, that the Board of Education directs its administrators to utilize best practice policies so as to insure that abuses do not occur related to the providing of such amenities, gifts, and incentives.

WHILE THIS RESOLUTION has the intent of being prospective in the nature of its approval, the Board of Education realizes that such a list would be extremely long and broad if itemized in great detail and therefore this resolution may need to be amended from time to time to include additional amenities, gifts, and incentives that are provided to employees, students, citizen groups, and or community members. However, the above amenities list is not absolute in its prospective intent to cover every such event that could constitute an amenity, gift, or incentive.

THEREFORE, administrators and employees who provide such items should use good judgment and follow all related Board of Education policies that may be applicable.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 160-23: APPROVED GARRET HASHBARGER TO ASSIST THE TECHNOLOGY DIRECTOR

It was moved by Jill Torres, seconded by Dawn Schulte that the Board approve Garret Hashbarger to assist the technology director effective September 1, 2023 at \$15.00 per hour and up to 20 hours per week.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

SUPERINTENDENT'S REPORT

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment – With no further business, Mrs. Basinger declared the meeting adjourned at 7:26 pm.

Signed:

Board President

Attest:

Treasurer