

The Pandora-Gilboa Local Board of Education met in regular session on September 12, 2022 at 7:00 p.m. in the media center. President Kathi Amstutz called the meeting to order. The following members answered to roll call: Angie Basinger, Vance Nofziger, Dawn Schulte and Jill Torres. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

#### COMMITTEE REPORTS

*Personnel* – none

*Students/Programs* – Schedule changes

*Finance* – none

*Property* – Concession stand

*Public Relations/Operations* – Levy information

#### RESOLUTION 159-22: APPROVAL OF BOARD AGENDA

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve the board agenda. Motion carried.

#### RESOLUTION 160-22: APPROVAL OF MINUTES

It was moved by Angie Basinger, seconded by Dawn Schulte to approve the minutes of:

August 8, 2022 - regular

Motion carried.

#### TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

#### RESOLUTION 161-22: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Dawn Schulte, seconded by Vance Nofziger that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

#### CORRESPONDENCE

None

#### ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator, athletic director, and maintenance supervisor on the progress of the 2022-2023 school year.

#### Jodi Schroeder, Principal K-8

School has started off well. We have been busy and our staff is doing well with the beginning of the school year routines and needs. We are required to meet the Third Grade Reading Guarantee by testing our students. We see a greater need in our 2nd and 3rd grade classrooms in regards to support for reading. We will utilize our software tools like Lexia Learning and Star Reading as well as in-class supports and strategies to help our students grow in their reading skills.

Jeff Wise, Principal 9-12

The Homecoming festivities were a great success again this year! The students had a great week with the dress up days, Homecoming games and Pep Rally, the parade, and the dance. Thank you to Gretta Stall for once again organizing the parade and to all the folks who drove and donated their vehicles for the parade. Thank you also to Jill Torres for announcing the ceremony at the game, to TJ Diller and the custodial staff for all their hard work, to Bill Suter donating his trailer, to Brandi Meyer and the cheerleaders for a great pep rally, to Matt Hershey and Clay Atkins and Corey Schwartzkopf for their help coordinating the ceremony and the pep rally, and to Scott Meyer and Lee Ruhe for chaperoning the dance. Homecoming is a great event because we have great people involved!

A group of P-G teachers are attending “Teach Better Ohio” professional development at the ESC at the end of this month. They have the option to learn about High Quality Assessment Design to Measure Student Growth and Standards-aligned Instruction and Feedback, as well as several other options in breakout sessions.

The PGHS Marching Rockets performed again this year at the Pioneer Days parade on Sunday. They are also scheduled to perform at the Allen East Band Show on Saturday, October 15. Mr. Schwartzkopf has our band sounding great this year!

Eric Vennekotter, Technology Coordinator

We had a very busy start to the school year but all of the chromebooks were ready and handed out on day one.

The new microphone system for the auditoria has been mostly installed. We’re waiting on some more equipment to arrive to finish things out which will also allow us to install the new wireless mics for the gym.

We had some fairly significant issues with our Internet filtering software for the first few weeks of school. We scripted a solution that fixed things for most of the computers but we have been going around and handling all of the stragglers on an individual basis, which has taken a lot of time.

The vape detector project had to be pushed back due to the filtering issue taking up most of our time, but we should have bids received and ready by the next board meeting.

TJ Diller, Maintenance Supervisor

All roof repairs will be completed by November. The Champion Drive lights have been infested by rodents, we are in the process of repairing them.

SUPERINTENDENT’S RECOMMENDATIONS

RESOLUTION 162-22: APPROVED BUILDING USE REQUEST

It was moved by Angie Basinger, seconded by Jill Torres that the Board approves the following building request:

- |    |               |  |
|----|---------------|--|
| 1. | Lori Traxler  | WHAT: Junior Parent Post Prom Meeting<br>WHEN: August 31, 2022<br>WHERE: Library<br>TIME: 7:00pm-8:30pm                          |
| 2. | Adam Wachtman | WHAT: FCA Huddle<br>WHEN: 1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday, October – May<br>WHERE: Board Room<br>TIME: 11:00am-12:00pm |

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 163-22: ENTERED AGREEMENT WITH WOOD COUNTY JUVENILE CENTER AND RESIDENTIAL CENTER**

It was moved by Jill Torres, seconded by Dawn Schulte that the Board enter into an agreement with Wood County Juvenile Detention Center at \$80.00 per student per day and Juvenile Residential Center of Northwest Ohio at \$85.00 per student per day.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 164-22: APPROVED DONATION FROM DON VERHOFF**

It was moved by Dawn Schulte, seconded by Angie Basinger that the Board approve the \$1,800 donation for junior high football pants from Don Verhoff.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 165-22: ACCEPTED RESIGNATION OF RYAN BURKHOLDER**

It was moved by Jill Torres, seconded by Vance Nofziger that the Board accept the resignation of Ryan Burkholder as girls' varsity assistant basketball coach effective August 24, 2022.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 166-22: APPROVED VOLUNTEERS**

It was moved by Angie Basinger, seconded by Jill Torres that the Board approve the following volunteers for the 2022-2023 school year:

Jaylene Benroth  
Tara Bricker  
Megan Hitchcock  
Megan Wentz

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 167-22: HIRED GIRLS' BASKETBALL COACH**

It was moved by Jill Torres, seconded by Vance Nofziger that the Board hire the following individual on a 1-year supplemental contract to expire 2023:

Kristin Mullins – girls' varsity assistant basketball coach – step 1

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 168-22: APPROVED CLASSIFIED SUBSTITUTES**

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board approve the following classified substitutes for the 2022-2023 school year, effective 9-1-22:

Megan Hitchcock – cafeteria  
Tanner Hovest – custodial  
Ashley Diller – custodial  
Candace Downing – nurse  
Megan Wentz – nurse

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 169-22: APPROVED TICKET TAKER**

It was moved by Jill Torres, seconded by Dawn Schulte that the Board approve Dawn Oedy as a ticket taker to be paid \$50.00 per game for the 2022-2023 school year.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 170-22: HIRED SATURDAY SCHOOL MONITORS**

It was moved by Dawn Schulte, seconded by Angie Basinger that the Board hire the following teachers as Saturday School monitors on an as-needed basis for the 2022-2023 school year at the rate of \$25.00 per hour:

Lynn Downing  
Jeanette Grothouse  
Levi Hovest  
Joyce Suter  
Ali Verhoff

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

#### RESOLUTION 171-22 HIRED STUDY TABLE TUTORS

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following teachers to be study table tutors for the middle school program for the 2022-2023 school year at the rate of \$25.00 per hour:

Brianna Atkins  
Clay Atkins  
Erica Borer  
Andrea Ellerbrock  
Jeanette Grothouse  
Brittany Kahle  
Kim Miller  
Dawn Oedy  
Cori Schroeder

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

#### RESOLUTION 172-22: HIRED TEACHERS FOR STARS PROGRAM

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board hire the following teachers for the afterschool STARS program for the 2022-2023 school year at the rate of \$25.00 per hour:

Lynn Downing  
Megan Dunlap  
Jeanette Grothouse  
Jill Henry  
Brittany Kahle  
Anne Klausung  
Stephanie Myers  
Kelly Schnipke  
Joyce Suter  
Marcie Vennekotter

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

#### RESOLUTION 173-22: HIRED TUTOR FOR LEP STUDENTS

It was moved by Jill Torres, seconded by Vance Nofziger that the Board hire Jeanette Weaver as a tutor for LEP students at the rate of \$25.00 per hour for the 2022-2023 school year.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

#### RESOLUTION 174-22: APPROVED MODIFICATIONS TO FY23 PERMANENT APPROPRIATIONS AND AMEND THE CERTIFICATE OF ESTIMATED RESOURCES AS NEEDED

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve the modifications to the FY23 Permanent Appropriations and amend the Certificate of Estimated Resources as needed.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 175-22: APPROVED BUS ROUTES**

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve the bus routes for the 2022-2023 school year. Also, allow the bus drivers the authority to alter bus routes for safety, emergency or absent students.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

**RESOLUTION 176-22: ENTERED INTO AGREEMENT WITH THE VILLAGE OF PANDORA**

It was moved by Jill Torres, seconded by Dawn Schulte that the Board enter into a 5-year agreement with the Village of Pandora to rent the ALCC in the amount of \$19,814.50 per year.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

**SUPERINTENDENT'S REPORT**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**RESOLUTION 177-22: EXECUTIVE SESSION**

It was moved by Jill Torres, seconded by Angie Basinger that the Board enter executive session to:

- A. Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

Time entered: 7:41pm

Time exited: 8:38pm

Adjournment – With no further business, Mrs. Amstutz declared the meeting adjourned at 8:39 pm.

Signed:

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Board President

Attest:

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Treasurer