

Pandora–Gilboa Local School District Reopening Guidelines

CALENDAR

- Classes will begin in person on August 25th, grades 1-12, all day, 5 days a week
- Classes will begin in person on August 28th, KG, all day, 5 days a week
- No open house
- Registration/supply drop-off (in bag w/ name) /picture day, August 13th, 12-7pm
- Registration/supply drop-off (in bag w/ name) /picture day, August 14, 8am-3pm
- No special events are being scheduled, such as concerts, dances, field trips etc.
- Only essential staff will be permitted in the buildings

HEALTH SAFETY

- Health and safety guidelines will be followed.
- District personnel are expected to take their own temperature before reporting to the school building.
- Students who are able are expected to take their own temperature before reporting to the school building.
- Parents or guardians of students who are unable to take their own temperature are expected to conduct temperature checks on their child/children before reporting to the school building.
- Students must stay home if any of the following conditions exist:
 - A temperature in excess of 100 degrees Fahrenheit
 - Experiencing any or all of the following symptoms:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - Loss of taste or smell
 - Congestion or runny nose
 - Sore throat
 - Nausea or vomiting
 - Diarrhea

MEALS/AUDITERIA

- Strict hand washing will be observed before and after meals
- No self-service of any kind.
- Socially distanced seating in the cafeteria and adjacent eating areas
- Sanitization of the cafeteria and adjacent eating spaces between each lunch cycle
- No microwave will be available
- Reminder money is to be sent to the school in a sealed envelope/baggie with student's name and lunch code on it
- Parents are encouraged to pay online or to send lunch money in larger amounts rather than daily

FACE COVERINGS

- Face coverings are required for all students and staff to be accessible so they can be worn when the situation warrants a face covering.
- Each student will be provided one mask at the start of the year.
- Situations that warrant a face covering at all times for all K-12 students and staff:
 - All common areas – hallways, offices and gatherings
 - Bus
 - Lunch line
 - Class exchanges
- Face coverings are required for students in grades K-12 at all times except under certain circumstances such as mask breaks, outdoor activities, and other acceptable situations.
- Appropriate face coverings include any disposable face masks, purchased face masks, homemade masks, or neck gaiters that adequately cover the mouth and nose area. Dress code appropriate.
- Any requirements may be waived for individual students or staff with medical conditions that prohibit them from wearing a face covering. In that instance, proper documentation must be provided to the district.
- Changes to any face covering policy may be made at either a county or district level.



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TRANSPORTATION

- Strict loading and unloading procedures will be developed
- Drivers will create strict and specific seating arrangements for each bus route
- Two students to a seat in normal circumstances
- Special circumstances that may lead to three students in a seat include the following:
 - Three siblings
 - Smaller students who can safely fit three to a seat
- Face coverings are required for all drivers and riders to and from the school building. The driver has the discretion to lower mask if it impairs the driver’s ability to operate the bus safely.
- Hand sanitizer will be provided for use as students enter and exit the school bus.
- Parents are encouraged to personally transport their child/children to and from school. If you are able to make this commitment to transport your child/children, please contact Shelly Guthrie at guthries@pgrockets.org / 419-384-3227.

COMMUNICATIONS WHEN A STUDENT/STAFF MEMBER HAS BEEN DIAGNOSED COVID-19 POSITIVE

- Communication will be developed by the Putnam County Health Department and shared with each Putnam County school district.
- Communication will be shared based on the protocol set forth by the Putnam County Health Department.
- School districts will cooperate with the Putnam County Health Department’s work in contact tracing and quarantine requirements.
- The Putnam County Health Department, consistent with statewide protocols, will define what is considered “exposure” to COVID-19.
- The Putnam County Health Department will determine the quarantine protocol.

DAILY PROCEDURES

- Recess will be structured so as to provide adequate exercise with distancing guidelines
- Students are encouraged to bring their own reusable water bottles with their names on it
- Water fountains will be on for bottle refill
- Limited access to lockers for coats only
- Students must use backpacks for all school materials
- Students must take all materials home nightly
- Students will not change clothes for PE class

