

The Pandora-Gilboa Local Board of Education met in regular session on May 10, 2021 at 7:00 p.m. in the media center. President Dawn Schulte called the meeting to order. The following members answered to roll call: Kathi Amstutz, Angie Basinger, Vance Nofziger and Jill Torres. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

#### COMMITTEE REPORTS

*Personnel* – Samantha taking over for Kathy

*Students/Programs* – Graduation

*Finance* – none

*Property* – TJ sprayed fields

*Public Relations/Operations* – Levy passed, prom was fantastic

#### RESOLUTION 82-21: APPROVAL OF BOARD AGENDA

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board approve the board agenda. Motion carried.

#### RESOLUTION 83-21: APPROVAL OF MINUTES

It was moved by Vance Nofziger, seconded by Jill Torres to approve the minutes of:

April 12, 2021 - regular

Motion carried.

#### TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

#### RESOLUTION 84-21: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Kathi Amstutz, seconded by Angie Basinger that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

#### CORRESPONDENCE

#### ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator and athletic & transportation director on the progress of the 2020-2021 school year.

#### Jeff Wise, Principal 9-12

On Thursday May 13 the high school will host its inaugural awards assembly. We are honoring academic achievement for students in grades 9-12. We have decided upon three levels of award: Principal's Award, Gold Award, and Silver Award. We want to celebrate our Rockets' success!

We have our spring band and choir concerts coming up, open to the public! The band concert will be held on May 11, and the choir concert on May 18. They will both start at 7:00 pm, and all are encouraged to attend.

We are also having our Box Lunch Social on May 13. The students and staff are excited to get back to our traditions and enjoy a fun afternoon of socializing!

Our graduation plans are finalized. Each family will have a row of 8 chairs, and we will livestream the ceremony via YouTube. The choir will perform, and the students will be seated on the risers as we have done in the past. It should be an excellent ceremony to honor the Class of 2021.

The student handbook and athletic handbook are on the agenda this evening. We had no changes in the athletic handbooks. We added some language to the dress code, and we added some language to the disciplinary code.

#### SUPERINTENDENT'S RECOMMENDATIONS

##### RESOLUTION 85-21: APPROVED GRADUATION SENIORS

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the list of graduating seniors for 2021, providing they meet the requirements of the State Board of Education and the Pandora-Gilboa Board of Education.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

##### RESOLUTION 86-21: APPROVED CONTRACT CHANGES

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approve a 2.0% increase to the base salary for contract years 2022, 2023, and 2024 (this is the same rate and term as negotiated and settled with the PGEA and OAPSE bargaining units) for the following administrative, supervisors and administrative support staff:

TJ Diller – Maintenance Supervisor  
Shelly Guthrie – Central Office Director  
Samantha Luginbill – Main Office  
Mary Miller – Cafeteria Supervisor  
Tyler Oney – Technology Assistant  
Barbie Russell – Payroll  
Jodi Schroeder – Elementary/Middle School Principal  
Eric Vennekotter – Technology Coordinator  
Jeff Wise – High School Principal

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

##### RESOLUTION 87-21: ACCEPTED LETTER OF RESIGNATION

It was moved by Angie Basinger, seconded by Jill Torres that the Board accept the letter of resignation from Allison Flick as teacher effective May 28, 2021.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

##### RESOLUTION 88-21: HIRED NATIONAL HONOR SOCIETY ADVISORS

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board hire the following individuals on 1-year supplemental contracts:

Monica Meyer – National Honor Society co-advisor – step 16  
Breanne Schroeder – National Honor Society co-advisor – step 0

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 89-21: APPROVED STUDENT HANDBOOK FOR 2021-2022 SCHOOL YEAR

It was moved by Angie Basinger, seconded by Kathi Amstutz that the Board approve the Student Handbook for the 2021-2022 school year.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 90-21: APPROVED COACHES' HANDBOOK FOR 2021-2022 SCHOOL YEAR

It was moved by Angie Basinger, seconded by Jill Torres that the Board approve the Coaches' Handbook for the 2021-2022 school year.

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 91-21: APPROVED ATHLETIC HANDBOOK FOR 2021-2022 SCHOOL YEAR

It was moved by Angie Basinger, seconded by Vance Nofziger that the Board approve the Athletic Handbook for the 2021-2022 school year.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 92-21: JOINED OHSAA

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board join OHSAA (Ohio High School Athletic Association) for the 2021-2022 school year.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 93-21: CREATED SUPPLEMENTALS

It was moved by Kathi Amstutz, seconded by Angie Basinger that the Board create the following additional supplementals:

JV football coach – 12% (only if 40 or more players)

Jr. high assistant football coach – 4%

Debate team advisor – 3%

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 94-21: HIRED FOOTBALL COACHES

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board hire the following individuals on 1-year supplemental contracts to expire 2022.

Matt Hershey – head varsity football coach – step 10

Kevan Westenbarger – varsity assistant football coach – step 9

Tyler Closson – varsity assistant football coach – step 8

Don Verhoff – JH head football coach – step 15

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 95-21: HIRED VOLLEYBALL COACHES

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board hire the following individuals on 1-year supplemental contracts to expire 2022:

Ron Simons – head varsity volleyball coach – step 18  
Paige Fenstermaker – varsity assistant volleyball coach – step 2  
Melissa Diller – JV volleyball coach – step 1  
Kelly Schnipke – JH volleyball coach – step 4

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

#### RESOLUTION 96-21: HIRED GOLF COACH

It was moved by Vance Nofziger, seconded by Angie Basinger that the Board hire the following individual on a 1-year supplemental contract to expire 2022:

Eric Dysert – head varsity golf coach – step 4

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

#### RESOLUTION 97–21: HIRED BASKETBALL COACHES

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board hire the following individuals on 1-year supplemental contracts to expire 2022:

Ryan Murray – varsity girls’ basketball coach – step 3  
Larry Hermiller – JV girls’ basketball coach – step 10

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

#### RESOLUTION 98-21 APPROVED VOLUNTEERS

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board approve the following volunteers:

Vance Nofziger – HS football  
Doug Rosenbauer – HS football  
Homer Luna – JH football

Roll Call to accept resolution: Vance Nofziger, abstain; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

#### RESOLUTION 99–21: HIRED CHEERLEADING COACHES

It was moved by Jill Torres, seconded by Vance Nofziger that the Board hire the following individuals on 1-year supplemental contracts to expire 2022:

Lindsay Macke – varsity cheerleading coach – step 2  
Olivia Schumacher – varsity assistant cheerleading coach – step 2  
Brandi Meyer – JH cheerleading coach – step 5

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

#### RESOLUTION 100-21: HIRED CAFETERIA WORKER

It was moved by Angie Basinger, seconded by Vance Nofziger that the Board hire Tara Howell as a cafeteria worker at step 0. Contract 1 will be effective May 3, 2021 through May 31, 2021. Contract 2 will be a 1-year contract effective August 25, 2021 through July 31, 2022.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

**RESOLUTION 101-21: APPROVED FIVE-YEAR FORECAST**

It was moved by Kathi Amstutz, seconded by Angie Basinger that the Board approve the Five-Year Forecast.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

**RESOLUTION 102-21: APPROVED CONTRACT WITH P.T. SERVICES REHABILITATION**

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve the contract with P.T. Services Rehabilitation for athletic training services for the 2021-2022 school year.

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

**RESOLUTION 103-21: APPROVED TRANSFER TO ATHLETIC FUND**

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approve a transfer of \$10,000.00 to the athletic fund.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

**RESOLUTION 104-21: APPROVED ONE TIME PAYMENT**

It was moved by Jill Torres, seconded by Angie Basinger that as a result of the negotiations with PGEA, that the Board make a one-time payment of \$700.00 to the certified and classified staff that were employed as of August 1, 2020 for the additional work created by the COVID pandemic. This payment will be made on the May 15, 2021 pay.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

**SUPERINTENDENT'S REPORT**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**RESOLUTION 105-21: EXECUTIVE SESSION**

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board enter executive session to:

- A. Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

Time entered: 7:49pm

Time exited: 8:30pm

Adjournment – With no further business, Mrs. Schulte declared the meeting adjourned at 8:31 pm.

Signed:

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Board President

Attest:

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Treasurer