

The Pandora-Gilboa Local Board of Education met in regular session on March 14, 2022 at 7:00 p.m. in the media center. President Kathi Amstutz called the meeting to order. The following members answered to roll call: Angie Basinger, Vance Nofziger, Dawn Schulte and Jill Torres. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – none

Students/Programs – none

Finance – none

Property – Meeting with Village

Public Relations/Operations – none

RESOLUTION 47-22: APPROVAL OF BOARD AGENDA

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve the board agenda. Motion carried.

RESOLUTION 48-22: APPROVAL OF MINUTES

It was moved by Angie Basinger, seconded by Dawn Schulte to approve the minutes of:

February 14, 2022 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 49-22: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Dawn Schulte, seconded by Jill Torres that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

CORRESPONDENCE

None

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator, athletic director, and maintenance supervisor on the progress of the 2021-2022 school year.

Jodi Schroeder, Principal K-8

We are beginning the testing season here. Also, the final plans for our Washington, D.C. trip are being organized.

Jeff Wise, Principal 9-12

- Pandora-Gilboa students performed very well at Putnam County Arts Festival in the all-county band and choir, as well as in the visual arts. Taelor Miller, Aliyah Wise, and Owen Kohli earned Best in Show Awards for their artwork. Nick Walker was a four-year selection for the all-county band. Congratulations to all participants!
- The Quiz Bowl team under Mr. Leo Recker finished the regular season in a tie for 2nd place in the PCL. The team traveled to the ESC to play in the league tournament on the day we had the power outage, and while they didn't win, they played admirably. Grant Farthing was selected to First Team PCL for his performance throughout the season. Chase Otto was chosen to the Second Team.
- The Senior Trip is coming up in about two weeks. They will travel to Indianapolis with a full itinerary.
- The Prom is also coming up on April 2. Prom will be held this year at the Lima Civic Center.
- The high school musical, *Happy Valley High*, will be held on April 8-9 in the school auditoria.

Eric Vennekotter, Technology Coordinator

I'm in the process of getting vape sensor quotes from two different vendors. One of the types of sensor is the same as what most of the other schools in the area are using and they seem to be mostly pleased with their performance. The other sensor is more expensive up front and comes with a monthly fee, but offers a better warranty and replacement program. I have a meeting with the sales rep for that type of sensor in a few days and we should have a determination soon after that. The earliest we could expect to have these units installed and ready to go will likely be sometime this summer.

Matt Hershey, Athletic Director

Winter sports have concluded. We had multiple athletes earn all-conference and district awards. We are gearing up for spring sports.

TJ Diller, Maintenance Supervisor

County Electric will be starting to replace the parking lot lights. Lee Restoration will be starting on roof repairs soon.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 50-22: APPROVED BUILDING USE REQUEST

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approves the following building request:

- | | | |
|----|------------|-------------------------------|
| 1. | Angie Maag | WHAT: Post Prom |
| | | WHERE: Auditoria, Gym |
| | | WHEN: Saturday, April 2, 2022 |
| | | HOURS: 10:00pm-2:00am |

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 51-22: ADVERTISE FOR CONSTRUCTION PROJECT MANAGER

It was moved by Dawn Schulte, seconded by Angie Basinger that the Board advertise for request for qualifications of construction project manager.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 52-22: HIRED SUBSTITUTE PRINCIPAL

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board hire Jeanette Kaufman as a substitute principal on an as needed basis for the 2022-2023 school year.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 53-22: ADOPTED RESOLUTION REGARDING CREDITS

It was moved by Jill Torres, seconded by Dawn Schulte that the Board adopt the following resolution:

WHEREAS, the curriculum for the following courses meet the requirements set forth by the state to award high school credit for these courses;

WHEREAS, the teachers assigned to teach the following courses to the 8th grade students are licensed and highly qualified to teach these courses;

WHEREAS, the 8th grade courses are scheduled to meet all time requirements for awarding one Carnegie unit of credit for successful completion of the course; The Pandora-Gilboa Board of Education hereby authorizes the issuance of one Carnegie unit of high school credit to any 8th grader who successfully completes the following courses and directs the administration to include such credit as a matter of record on the student's official transcript.

- Algebra I – 1 credit
- Health - .50 credit
- PE - .25 credit
- American History I – 1 credit
- Spanish I – 1 credit

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 54-22: APPROVED K-12 FEE SCHEDULE

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board approve the K-12 fee schedule for the 2022-2023 school year.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 55-22: HIRED VOLLEYBALL COACHES

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following individuals on 1-year supplemental contracts to expire 2023:

- Varsity Volleyball Coach – Ron Simons – step 19
- Varsity Assistant Volleyball Coach – Paige Fenstermaker – step 3
- JV Volleyball Coach – Melissa Diller – step 2
- Freshman Volleyball Coach – Grace Selhorst – step 0
- 8th Grade Volleyball Coach – Peyton Brubaker – step 0
- 7th Grade Volleyball Coach – Kelly Schnipke – step 5

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 56-22: APPROVED COURSE DESCRIPTION HANDBOOK

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board approve the Course Description Handbook for 2022-2023 school year.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 57-22: APPROVED 3-YEAR CONTRACT FOR TJ DILLER

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board approve the 3-year contract for TJ Diller as Maintenance Supervisor effective August 1, 2023 through July 31, 2026.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 58-22: APPROVED 2-YEAR CONTRACT FOR BRUCE MOENING

It was moved by Dawn Schulte, seconded by Angie Basinger that the Board approve the 2-year contract for Bruce Moening for HVAC & plumbing maintenance effective July 1, 2022 through June 30, 2024.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 59–22: ADOPTED NEW/REVISED/REPLACEMENT BOARD BYLAWS/BOARD POLICIES

It was moved by Jill Torres, seconded by Dawn Schulte that the Board adopt the following new/revised/replacement Board Bylaws/Board Policies:

1616	Staff Dress and Grooming
2271	College Credit Plus Program
2370.01	Blended Learning
3220	Standards-Based Teacher Evaluation
5511	Dress and Grooming
5772	Weapons
6110	Grant Funds
6114	Cost Principles – Spending Federal Funds
6325	Procurement-Federal Grants/Funds
6423	Use of Credit Cards
7217	Weapons
8500	Food Services

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 60–22: APPROVED RESOLUTION AUTHORIZING AN INCREASE IN MICOR-PURCHASING THRESHOLD:

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve the following resolution authorizing an increase in micro-purchasing threshold:

WHEREAS, from time to time, the Pandora-Gilboa Local School District (“District”) purchases goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D; and

WHEREAS, the District is a non-federal entity under the definition set forth in 2 C.F.R. 200.1; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-federal entity files accordingly; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), a non-federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a federal awarding agency and auditors in accordance with 2 C.F.R. 200.334; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a “higher threshold consistent with State law”; and

WHEREAS, pursuant to Ohio Revised Code 3313.46, in addition to any other law governing the bidding for contracts by the board of education of any school district, when any such board determines to build, repair, enlarge, improve, or demolish any school building, the cost of which will exceed \$50,000, except in cases of urgent necessity, or for the security and protection of school property, and except as otherwise provided under Ohio law, competitive bidding is required; and

WHEREAS, a board of education is otherwise given the authority to purchase or lease the necessary provisions for the schools under its control pursuant to Ohio Revised Code 3313.37; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Pandora-Gilboa Local School District Board of Education now desires to adopt higher micro-purchase thresholds than those identified in 48 C.F.R. 2.101.

NOW, THEREFORE, BE IT RESOLVED:

1. In accordance with 2 C.F.R. 200.320(a)(1)(iv) and the applicable provisions of Ohio law, the Board hereby self-certifies a micro-purchase threshold of \$50,000, which is a “higher threshold consistent with State law” under 2 C.F.R. 200.320(a)(1)(iv)(C) for the reasons set forth in this resolution.

2. The self-certification made herein shall be effective immediately and continue through to the Board’s organizational meeting held in January 2023.

3. In the event that the Board receives funding from a federal grantor agency that adopts a threshold more restricting than those contained herein, the Board shall comply with the more restrictive threshold when expending such funds.

4. The District shall maintain documentation to be made available to a federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. 200.334.

5. The Superintendent is hereby authorized to revise the Board’s Purchasing Policies to reflect the increased micro-purchase thresholds specified herein, and to take all such actions to carry into effect the purpose and intent of the foregoing resolution.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

SUPERINTENDENT’S REPORT

A. BVC Discussion

OLD BUSINESS

NEW BUSINESS

None

Adjournment – With no further business, Mrs. Amstutz declared the meeting adjourned at 7:43 pm.

Signed:

Board President

Attest:

Treasurer