

The Pandora-Gilboa Local Board of Education met on January 11, 2021 at 6:30 p.m. for the organizational meeting. Brad Deleruyelle was appointed President pro-tem and called the meeting to order at 6:30 pm.

The following members answered to roll call: Kathi Amstutz, Angie Basinger, Vance Nofziger, Dawn Schulte and Jill Torres.

RESOLUTION 1-21: ELECTED PRESIDENT

President Pro-Tem Deleruyelle declared that the first order of business was to elect a President and Vice President for the 2021 calendar year. Angie Basinger placed in nomination the name of Dawn Schulte to serve as Board President for 2021. Jill Torres seconded. Vance Nofziger requested that the nominations cease and vote. Angie Basinger seconded. Roll Call: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea. Motion carried.

RESOLUTION 2-21: ELECTED VICE PRESIDENT

Dawn Schulte placed in nomination the name of Angie Basinger to serve as Board Vice President for 2021. Jill Torres seconded. Vance Nofziger requested that the nominations cease and vote. Kathi Amstutz seconded. Roll Call: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea. Motion carried

RESOLUTION 3-21: FIXED THE TIME AND PLACE OF REGULAR BOARD MEETINGS

Vance Nofziger moved, Kathi Amstutz seconded that the Board discuss the time and date for the regular meetings. Be it resolved, by the Board of Education of the Pandora-Gilboa School District that the regular meeting of the Board of Education shall be scheduled for 7:00 p.m. on the 2nd Monday of each month. Motion carried.

RESOLUTION 4-21: AUTHORIZED THE TREASURER TO PAY BILLS AS THEY COME DUE.

Jill Torres moved that, Be it resolved by the Board of Education of the Pandora-Gilboa Local School District, to direct the treasurer to pay bills as they come due. Angie Basinger seconded the motion. Motion carried.

RESOLUTION 5-21: AUTHORIZED THE TREASURER TO MODIFY APPROPRIATIONS ON AN "AS NEEDED" BASIS.

Jill Torres moved that, Be it resolved by the Board of Education of the Pandora-Gilboa Local School District, to direct the treasurer to modify appropriations on an "as needed" basis with approval from the Board coming after the fact. Kathi Amstutz seconded the motion. Motion carried.

RESOLUTION 6-21: AUTHORIZED THE WITHDRAWAL OF FUNDS FROM THE GENERAL FUND, PAYROLL CLEARANCE ACCOUNT AND BOND RETIREMENT ACCOUNT

Kathi Amstutz moved that, Whereas, the Board of Education of the Pandora-Gilboa Local School District has designated the First National Bank of Pandora as depository for its active funds, the payroll clearance account, and the bond retirement clearance account; for the period beginning January 1, 2021 and ending December 31, 2021. Therefore, be it resolved, by the Board of Education of the Pandora-Gilboa Local School District that: funds on deposit in the General Deposit Account, and in the Bond Retirement Clearance Account, and in the Payroll Clearance Account, shall be withdrawn by means of checks issued in the name of BOARD OF EDUCATION, signed by the Treasurer or Assistant Treasurer. Angie Basinger seconded the motion. Motion carried.

RESOLUTION 7-21: AUTHORIZED INVESTMENTS

Jill Torres moved that, Whereas, the Board of Education of the Pandora-Gilboa Local School District is desirous of investing all funds not required for the day to day operations of the school district; and Whereas, the Board of Education of the Pandora-Gilboa Local School District is desirous of reinvesting funds as previous investments mature from time to time, therefore, be it Resolved, that the Treasurer of Pandora-Gilboa Local Schools is hereby authorized and directed to make investments authorized by law with depositors of interim funds whenever said funds are not required for the day to day operation of the school district, and be further Resolved, that the Treasurer of Pandora-Gilboa Local Schools is hereby authorized and directed to reinvest maturing

investments in interim funds as provided by law as such funds are not required for the day to day operation of the school district. Vance Nofziger seconded the motion. Motion carried.

RESOLUTION 8-21: RECOGNIZED ADULT GROUPS

Kathi Amstutz moved that, Be it resolved by the Pandora-Gilboa Local Board of Education that the following are adult groups which function for the sole purpose of giving support to official school programs:

- A. Athletic Boosters
- B. School Boosters
- C. Music Boosters
- D. PG Football Moms
- E. Post Prom committee

Angie Basinger seconded the motion. Motion carried.

RESOLUTION 9-21: ESTABLISHED BOARD SERVICE FUND

Angie Basinger moved that, Be it resolved by the Pandora-Gilboa Local Board of Education that a service fund be set aside from the general funds to be used only to pay expenses of its members in performance of their duties. It is recommended that the amount of \$5,000 be appropriated at this time for FY21. Jill Torres seconded the motion. Motion carried.

RESOLUTION 10-21: APPOINTED PURCHASING AGENT

It was moved by Kathi Amstutz, seconded by Jill Torres that R. Todd Schmutz, superintendent, be appointed purchasing agent for the Pandora-Gilboa Local School District during 2021. Motion carried.

RESOLUTION 11-21: APPOINTED RECIPIENT OF PUBLIC RECORDS TRAINING

It was moved by Vance Nofziger, seconded by Kathi Amstutz that R. Todd Schmutz, superintendent, be appointed as designee of the Board of Education to receive Public Records Training on the Board's behalf as per HB9. Motion carried.

RESOLUTION 12-21: APPOINTED DELEGATE AND ALTERNATE TO OSBA ANNUAL CONFERENCE

It was moved by Vance Nofziger, seconded by Angie Basinger that Kathi Amstutz be appointed as delegate to OSBA Annual Conference and Jill Torres as alternate for the Pandora-Gilboa Local School District during 2021. Motion carried.

RESOLUTION 13-21: APPOINTED LEGISLATIVE LIAISON FOR PG DISTRICT

It was moved by Kathi Amstutz, seconded by Angie Basinger that Jill Torres be appointed as the Legislative Liaison for the Pandora-Gilboa Local School District during 2021. Motion carried.

RESOLUTION 14-21: APPOINTED STUDENT ACHIEVEMENT LIAISON

It was moved by Kathi Amstutz, seconded by Angie Basinger that Dawn Schulte be appointed as Student Achievement Liaison for the Pandora-Gilboa Local School District during 2021. Motion carried.

RESOLUTION 15-21: APPOINTED VILLAGE OF PANDORA LIAISON

It was moved by Jill Torres that the Board appoint Vance Nofziger as liaison to work with the Village of Pandora. Kathi Amstutz seconded the motion. Motion carried.

RESOLUTION 16-21: APPOINTED VILLAGE OF GILBOA LIAISON

It was moved by Vance Nofziger, seconded by Jill Torres that the Board appoint Kathi Amstutz as liaison to work with the Village of Gilboa. Motion carried.

RESOLUTION 17-21: APPOINTMENT TO COMMUNITY REINVESTMENT COUNCIL

It was moved by Vance Nofziger, seconded by Angie Basinger that Kathi Amstutz and Jill Torres be appointed as representatives to the Community Reinvestment Area Housing Council. Motion carried.

RESOLUTION 18-21: APPOINTMENT TO TAX INCENTIVE REVIEW COUNCIL

It was moved by Kathi Amstutz, seconded by Angie Basinger that the Board appoint Vance Nofziger as representative to the Tax Incentive Review Council. Motion carried.

RESOLUTION 19-21: APPOINTED BOARD MEMBERS TO COMMITTEES

It was moved by Angie Basinger, seconded by Kathi Basinger that the board members will serve on the following committees:

Personnel: Angie Basinger
Students/Programs: Dawn Schulte
Finances: Jill Torres
Property: Vance Nofziger
Public Relations/Operations: Kathi Amstutz

Motion carried.

RESOLUTION 20-21: DIRECTED TREASURER TO REQUEST ADVANCE OF TAXES COLLECTED

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board directs the treasurer to request an advance of taxes collected in the amount of 90% of collections.

Roll Call: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 21-21: DESIGNATED PUTNAM COUNTY SENTINEL AS OFFICIAL NEWSPAPER

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board designates the Putnam County Sentinel as the official newspaper for the Pandora-Gilboa Local School District for 2021. Motion carried.

Adjournment – With no further business, President Schulte declared the meeting adjourned at 6:42 p.m.

Signed:

Board President

Attest:

Treasurer