

The Pandora-Gilboa Local Board of Education met in regular session on August 20, 2018 at 7:00 p.m. in the media center. Vice President Marcia Hovest called the meeting to order. The following members answered to roll call: Dawn Schulte and Dick Wahl. Kathi Amstutz and Steve Doseck were absent. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS

Amy Sealts – TIF for Red Dirt Farms

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – none

Students/Programs – none

Finance – none

Property – Heat pumps

Public Relations/Operations – none

RESOLUTION 137-18: APPROVAL OF BOARD AGENDA

It was moved by Dick Wahl, seconded by Dawn Schulte that the Board approve the board agenda. Motion carried.

RESOLUTION 138-18: APPROVAL OF MINUTES

It was moved by Dawn Schulte, seconded by Dick Wahl to approve the minutes of:

July 16, 2018 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 139-18: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Dick Wahl, seconded by Dawn Schulte that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Marcia Hovest, yea; Dawn Schulte, yea; Dick Wahl, yea. Motion carried.

CORRESPONDENCE

None

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, and technology coordinator on the progress of the 2018-2019 school year.

Jodi Schroeder, Principal K-8

The Rocket Ready program is a kindergarten through eighth grade initiative that promotes positive character traits and soft skills. The students will focus on nine values and eighteen rules throughout the school year.

This initiative was developed in part from Ron Clark’s Essential 55 and also the second grade being nominated (by a community member) to be a part of an outside program (Second and 7) that promotes literacy and role models. With each lesson, a monthly value is attached. The remainder of grades (K-8) will follow along with the same monthly values, as the topics can relate to any grade level.

<u>Letter</u>	<u>Grade Level</u>	<u>Value</u>
P -	8th grade	Practice persistence and be patient
G -	7th grade	Go do the right thing
R -	6th grade	Respect others and be a good sport
O -	5th grade	Oh, how we are all different
C -	4th grade	Choices should be healthy
K -	3rd grade	Kindness is contagious
E -	2nd grade	Effort means trying your best
T -	1st grade	Teamwork
S -	Kindergarten	Stop bullying

DISCOVER YOUR DREAMS!

To initiate Rocket Ready, grade level meetings will be held with Mrs. Schmiesing and Mrs. Schroeder as facilitators. The schedule for the grade level meetings in the auditoria is as follows:

Monday, August 27:	1st pd. - 8th grade 3rd pd. - 6th grade	2nd pd. - 7th grade 9th pd. - 5th grade
Tuesday, August 28:	7th pd. - 4th grade	
Wednesday, August 29:	7th pd. - 2nd grade	8th pd. - 3rd grade
Friday, August 31:	7th pd. - kindergarten	8th pd. - 1st grade

At the grade level meetings, the students will learn about the Rocket Ready program, complete a ballot for the rules, set up t-shirt sizes, etc.

Each grade level will vote for two rules that relate or connect with their grade’s value. These eighteen rules will become our Rocket Rules. Examples of rules:

1. Make and maintain eye contact when speaking with others.
2. Say please, thank you, and excuse me when it is appropriate to do so.
3. Address adults as “Mr.” and “Mrs.”
4. Show respect when meeting new people by shaking their hand and looking them in the eye.
5. Be honest and do not make excuses. Everyone makes mistakes, learn from them and move on.
6. Encourage, support, and lift up your friends and classmates.
7. Sit up straight in class.
8. Practice good hygiene by brushing your teeth at least twice a day, washing your hands frequently especially after using the restroom, and keeping yourself looking neat and clean.
9. Always show Rocket Pride! You represent yourself, your family, your school, and your community!

To promote awareness throughout the school year, the following strategies will be implemented:

- Character words displayed on posters in classrooms and hallways.
- T-shirts for each student with value list and slogan. Assign days to wear t-shirts throughout the school year.
- Character themed assemblies both semesters.
- Weekly recognition tickets where teachers identify two students who have exhibited good character or values that week. The students fill out a ticket which will be placed in a raffle at the end of the semester.
- Weekly lunch lessons on Fridays during lunch period. The lessons include a video of 3-5 minutes in length that raise awareness of the Rocket Ready values.

This initiative is an ongoing process where suggestions to promote and strengthen the skills of our PG Rockets are greatly appreciated! Please feel free to offer comments and suggestions to Mrs. Schmiesing or Mrs. Schroeder.

Jeff Wise, Principal 9-12

Over the summer the Ohio state legislature chose not to enact state law providing an alternative option for graduation. Thus, students in the Class of 2019 and beyond must meet one of the original three pathway requirements to graduate. In response, we have created a Study Skills class for high school Seniors that focuses solely on remediation. We will analyze student test data to determine their strengths and weaknesses, and we will target areas for potential learning and growth. We hope to create a situation where these students who are deficient on points can earn their remaining points through the Fall testing window. Students who do not earn their points in the Fall may not be able to participate in the graduation ceremony in May because results from the Spring testing window will not be returned in time to our school. Dr. Wise has sent home a letter to the parents of those Seniors who have not yet met the points curriculum, and the high school staff will continue to communicate with these students.

Eric Vennekotter, Technology Coordinator

This summer has been a good one for the Tech. Dept. Upgrades have gone smoothly and all of the student laptops should be ready to go for the first day of school.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 140-18: HIRED CROSS COUNTRY COACH

It was moved by Dawn Schulte, seconded by Dick Wahl that the Board hire the following individual on a 1-year supplemental contract to expire 2019:

Angie Basinger – cross country coach – step 1

Roll Call to accept resolution: Marcia Hovest, yea; Dawn Schulte, yea; Dick Wahl, yea. Motion carried.

RESOLUTION 141 -18: HIRED TUTOR FOR LEP STUDENTS

It was moved by Dawn Schulte, seconded by Dick Wahl that the Board hire Jeanette Weaver as a tutor for LEP students at the rate of \$25.00 per hour.

Roll Call to accept resolution: Dawn Schulte, yea; Dick Wahl, yea; Marcia Hovest, yea. Motion carried.

RESOLUTION 142-18: APPROVED TIF AGREEMENT

It was moved by Dick Wahl, seconded by Dawn Schulte that the Board approve the proposed TIF Agreement, Option A, with Red Dirt Farms, LCC.

Roll Call to accept resolution: Dick Wahl, yea; Marcia Hovest, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 143-18: RECOGNIZED SWIMMING AS A SPORT

It was moved by Dick Wahl, seconded by Dawn Schulte that the Board recognize swimming as a sport for the purpose of allowing a student to participate in OHSAA swimming at no cost to the district.

Roll Call to accept resolution: Marcia Hovest, yea; Dawn Schulte, yea; Dick Wahl, yea. Motion carried.

RESOLUTION 144-18: RECOGNIZED WRESTLING AS A SPORT

It was moved by Dick Wahl, seconded by Dawn Schulte that the Board recognize wrestling as a sport for the purpose of allowing a student to participate in OHSAA wrestling at no cost to the district.

Roll Call to accept resolution: Marcia Hovest, yea; Dawn Schulte, yea; Dick Wahl, yea. Motion carried.

RESOLUTION -18: APPROVED MILEAGE RATE

It was moved by Dick Wahl, seconded by Dawn Schulte that the Board approve the mileage rate for buses for extra-curricular trips at \$1.25 per mile.

Roll Call to accept resolution: Dawn Schulte, yea; Dick Wahl, yea; Marcia Hovest, yea. Motion carried.

RESOLUTION 145-18: APPROVED EMERGENCY OPERATION PLAN FOR 2018-2019SY
It was moved by Dawn Schulte, seconded by Dick Wahl that the Board approve the Emergency Operation Plan for 2018-2019 school year.

Roll Call to accept resolution: Dick Wahl, yea; Marcia Hovest, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 146 – 18: ADOPTED RESOLUTION ADDRESSING THE PROVIDING OF AMENITIES AND INCENTIVES

It was moved by Dick Wahl, seconded by Dawn Schulte that the Board adopt the resolution addressing the providing of amenities and incentives to Employees, Students, Advisory Groups, Guests, and Community Members in relation to the Proper Public Purpose Expenditure Provision of the Ohio Revised Code and Board Policy thereon.

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has adopted policies 6233 and 6680 regarding the providing of amenities and incentives to employees, students, advisory groups, guests, and community members, and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools is mindful of the Proper Public Expenditure Purpose clause of the Ohio Revised Code, and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has the power to fix compensation and fringe benefits of its employees, and;

WHEREAS, Ohio Attorney General Opinion 1982-006 allows a public entity to provide coffee, meals, refreshments, amenities, token retirement and service awards.

WHEREAS, The Board of Education is aware of the Auditor of State Audit Bulletins 2003-005, 2004-002, 2014-002, and 2014-003 addressing the expenditure of Public Funds for a Proper Public Purpose, and; Whereas, Audit Bulletin 2004-002 permits The Board of Education of Pandora-Gilboa Local Schools, a legislative body to exercise its powers and functions by "Means of a resolution which permits an entire category or categories of future expenditures for amenities", and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools recognizes that the providing of alcohol, lottery tickets, and other certain "vice" items are never allowed as a proper public expenditure purpose.

THEREFORE, BE IT RESOLVED, that the Board of Education approves the following amenities and incentives to be permitted to be provided to its employees, students, citizens, advisory groups, and community members:

Employees:

In-service/Staff Meetings	Beverages & Snacks
Employee Years of Service Awards	Plaques, Appreciation trinkets
Employee Appreciation	Apparel, Food, Snacks, Trinkets
Employee Event Admission	Passes
Coaching Team Apparel	Shirts, Apparel, and related accessories
Get Well, Congrats, Bereavement	Flowers, Balloons, Cards

Community Members/Guests:

Community Meetings	Beverages, Snacks, Appreciation Trinkets
Guest Speakers	Appreciation Gifts

Students:

Testing Day Students	Movie Tickets, Candy, Trinkets
Student Grade Incentives	Candy, Snacks, Movie Tickets,

Student Contest Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Participation Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Behavior Incentives	Bounce House, Candy, Snacks
Student Sales Incentives	Gifts as provided by Vendor Incentive list
Student Activity Club Goals	Pizza Party, Snacks, Beverages, Trinkets
Student Blood Drive	Pizza, Candy, Snacks, Trinkets
Student Fundraiser Incentives	Movie Tickets, Candy, Snacks, Trinkets
NHS Induction	Lunch, Snacks & Beverages, Certificates
Club and Sport Banquets	Snacks & Beverages, Certificates
Sport, Band, Choir, & Club Students	Food, Drinks, Candy, Trinkets
Get Well, Congrats, Bereavement	Flowers, Balloons, Cards

FURTHER, BE IT RESOLVED, that such amenities and incentives should not exceed a de-minimis value of \$75 in value per person for any one single instance and efforts should be maintained to insure that amenities or incentives are reasonable in relation to the event. Also, such expenditures should be for a rational educational purpose.

FURTHER, BE IT RESOLVED, that the Board of Education directs its administrators to utilize best practice policies so as to insure that abuses do not occur related to the providing of such amenities, gifts, and incentives.

WHILE THIS RESOLUTION has the intent of being prospective in the nature of its approval, the Board of Education realizes that such a list would be extremely long and broad if itemized in great detail and therefore this resolution may need to be amended from time to time to include additional amenities, gifts, and incentives that are provided to employees, students, citizen groups, and or community members. However, the above amenities list is not absolute in its prospective intent to cover every such event that could constitute an amenity, gift, or incentive.

THEREFORE, administrators and employees who provide such items should use good judgment and follow all related Board of Education policies that may be applicable.

Roll Call to accept resolution: Marcia Hovest, yea; Dawn Schulte, yea; Dick Wahl, yea. Motion carried.

SUPERINTENDENT’S REPORT

- A. Old football lights are down, holes are drilled and lights will be up soon.
- B. Sixteenth year in this building
- C. Landscaping

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC PARTICIPATION – ITEMS TO CONSIDER FOR FUTURE BOARD MEETINGS

None

Adjournment – With no further business, Ms. Hovest declared the meeting adjourned at 7:50 pm.

Signed:

Board President

Attest:

Treasurer