

The Pandora-Gilboa Local Board of Education met in regular session on August 9, 2021 at 7:00 p.m. in the media center. President Dawn Schulte called the meeting to order. The following members answered to roll call: Kathi Amstutz, Angie Basinger, Vance Nofziger and Jill Torres. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – Rocketman

Students/Programs – Summer Stars

Finance – none

Property – Concession stand & football field

Public Relations/Operations – none

RESOLUTION 136-21: APPROVAL OF BOARD AGENDA

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the board agenda. Motion carried.

RESOLUTION 137-21: APPROVAL OF MINUTES

It was moved by Angie Basinger, seconded by Vance Nofziger to approve the minutes of:

July 12, 2021 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 138-21: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Kathi Amstutz, seconded by Angie Basinger that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

CORRESPONDENCE

- A. Dr. Eickholt letter
- B. Caitlyn Maag thank you note

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, and technology coordinator on the progress of the 2021-2022 school year.

Jodi Schroeder, Principal K-8

We are planning for the start of the school year.

Jeff Wise, Principal 9-12

The custodial staff has been doing an awesome job preparing the building for the start of the school year. Mr. Hershey has been doing a great job and working hard to get our athletics department ready for fall sports.

Eric Vennekotter, Technology Coordinator

New chromebooks for this next year have all arrived and are being set up for the students. Some desktops and laptops that we have ordered for staff are being delayed until sometime through September or November due to the ongoing supply chain issues.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 139-21: ENTERED AGREEMENT WITH NORTHWEST PHYSICAL THERAPY

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board enter into an agreement with Northwest Physical Therapy for physical therapy at \$55./per visit/per student. A rate of \$43./hour will be charged to attend IEP meetings.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 140-21: APPROVED MILEAGE

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve the mileage rate for buses for extra-curricular trips at \$1.25 per mile.

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 141-21: APPROVED CLASSIFIED SUBSTITUTES

It was moved by Angie Basinger, seconded by Kathi Amstutz that the Board approve the following classified substitutes for the 2021-2022SY:

Lacy Moore – office
Megan Wentz – office

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 142-21: HIRED VOLLEYBALL COACH

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board hire the following individual on a 1-year supplemental contract to expire 2022:

Candice Luginbill – JH volleyball coach – step 0

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 143-21: APPROVED VOLUNTEERS

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve the following volunteers:

Jeff Harris – golf
Steve Hershey – golf

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 144-21: ADOPTED RESOLUTION REGARDING AMENITIES AND INCENTIVES

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board adopt the resolution addressing the providing of amenities and incentives to employees, students, advisory groups, guests, and community members in relation to the Proper Public Purpose Expenditure Provision of the Ohio Revised Code and Board Policy thereon.

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has adopted policies 6233 and 6680 regarding the providing of amenities and incentives to employees, students, advisory groups, guests, and community members, and; WHEREAS, The Board of Education of Pandora-Gilboa Local Schools is mindful of the Proper Public Expenditure Purpose clause of the Ohio Revised Code, and; WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has the power to fix compensation and fringe benefits of its employees, and;

WHEREAS, Ohio Attorney General Opinion 1982-006 allows a public entity to provide coffee, meals, refreshments, amenities, token retirement and service awards.

WHEREAS, The Board of Education is aware of the Auditor of State Audit Bulletins 2003-005, 2004-002, 2014-002, and 2014-003 addressing the expenditure of Public Funds for a Proper Public Purpose, and; Whereas, Audit Bulletin 2004-002 permits The Board of Education of Pandora-Gilboa Local Schools, a legislative body to exercise its powers and functions by "Means of a resolution which permits an entire category or categories of future expenditures for amenities", and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools recognizes that the providing of alcohol, lottery tickets, and other certain "vice" items are never allowed as a proper public expenditure purpose.

THEREFORE, BE IT RESOLVED, that the Board of Education approves the following amenities and incentives to be permitted to be provided to its employees, students, citizens, advisory groups, and community members:

Employees:

In-service/Staff Meetings	Beverages & Snacks
Employee Years of Service Awards	Plaques, Appreciation trinkets
Employee Appreciation	Apparel, Food, Snacks, Trinkets
Employee Event Admission	Passes
Coaching Team Apparel	Shirts, Apparel, and related accessories
Get Well, Congrats, Bereavement	Flowers, Balloons, Cards

Community Members/Guests:

Community Meetings	Beverages, Snacks, Appreciation Trinkets
Guest Speakers	Appreciation Gifts

Students:

Testing Day Students	Movie Tickets, Candy, Trinkets
Student Grade Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Contest Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Participation Incentives	Candy, Snacks, Movie Tickets, Trinkets
Student Behavior Incentives	Bounce House, Candy, Snacks
Student Sales Incentives	Gifts as provided by vendor incentive list
Student Activity Club Goals	Pizza Party, Snacks, Beverages, Trinkets
Student Blood Drive	Pizza, Candy, Snacks, Trinkets
Student Fundraiser Incentives	Movie Tickets, Candy, Snacks, Trinkets
NHS Induction	Lunch, Snacks & Beverages, Certificates
Club and Sport Banquets	Snacks & Beverages, Certificates
Sport, Band, Choir, & Club Students	Food, Drinks, Candy, Trinkets
Get Well, Congrats, Bereavement	Flowers, Balloons, Cards

FURTHER, BE IT RESOLVED, that such amenities and incentives should not exceed a de-minimis value of \$75 in value per person for any one single instance and efforts should be maintained to insure that amenities or incentives are reasonable in relation to the event. Also, such expenditures should be for a rational educational purpose.

FURTHER, BE IT RESOLVED, that the Board of Education directs its administrators to utilize best practice policies so as to insure that abuses do not occur related to the providing of such amenities, gifts, and incentives.

WHILE THIS RESOLUTION has the intent of being prospective in the nature of its approval, the Board of Education realizes that such a list would be extremely long and broad if itemized in great detail and therefore this resolution may need to be amended from time to time to include additional amenities, gifts, and incentives that are provided to employees, students, citizen groups, and or community members. However, the above amenities list is not absolute in its prospective intent to cover every such event that could constitute an amenity, gift, or incentive.

THEREFORE, administrators and employees who provide such items should use good judgment and follow all related Board of Education policies that may be applicable.

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 145-21: APPROVED VISION BENEFIT PROPOSAL PLAN

It was moved by Kathi Amstutz, seconded by Angie Basinger that the Board approve the Vision Benefit Proposal (VSP) Plan per the negotiated agreements.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 146-21: HIRED SITE MANAGER

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board hire Ron Simons as site manager for the 2021-2022 school year.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 147-21: HIRED BAND TEACHER

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board hire the following certified employee on a 1-year limited certified contract to expire 2022:

Corey Schwartzkopf – step BA -0

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 148-21: HIRED BAND SUPPLEMENTALS

It was moved by Vance Nofziger, seconded by Jill Torres that the Board hire the following individual on 1-year supplemental contracts to expire 2022:

Corey Schwartzkopf – marching band – step 0

Corey Schwartzkopf – pep band – step 0

Corey Schwartzkopf – band director – step 0

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

SUPERINTENDENT’S REPORT

A. Opening plan for school year

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment – With no further business, Mrs. Schulte declared the meeting adjourned at 7:48 pm.

Signed:

Board President

Attest:

Treasurer