

The Pandora-Gilboa Local Board of Education met in regular session on August 10, 2020 at 7:00 p.m. in the media center. President Vance Nofziger called the meeting to order. The following members answered to roll call: Kathi Amstutz, Angie Basinger, Dawn Schulte and Jill Torres. Also present was Superintendent Todd Schmutz.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS – Tremco/Seth Schmenk

- A. Most leaks occur around perimeter of the roof
- B. Many areas of flashing are not sufficient
- C. Walls show breakdown of mortar in spots
- D. Roof shingles look okay – typical for age of roof
- E. Roof restoration – 2 to 3 week project
- F. Water proofing (20-year warranty)
- G. Present TPO roof 60 mills, project would add 90 mills fluid
- H. Proposal for inferred scan approximately \$3,000
- I. Projected plan put together to determine best restoration plans

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – none

Students/Programs – none

Finance – none

Property – Bus shed roof painted

Public Relations/Operations – none

RESOLUTION 118-20: APPROVAL OF BOARD AGENDA

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the board agenda. Motion carried.

RESOLUTION 119-20: APPROVAL OF MINUTES

It was moved by Jill Torres, seconded by Angie Basinger to approve the minutes of:

July 13, 2020 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 120-20: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Kathi Amstutz, seconded by Jill Torres that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Vance Nofziger, yea. Motion carried.

CORRESPONDENCE

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator and athletic & transportation director on the progress of the 2020-2021 school year.

Jodi Schroeder, Principal K-8

We have been preparing to begin school. The Covid Committee has been problem solving and providing different perspectives that have provided some very good discussion. We continue to plan and we recognize that this is a fluid document. At this time, we have our back-in-school plan and our hybrid plan discussed. We will be working on our remote plan in the coming meetings.

Jeff Wise, Principal 9-12

We have had several committees and sub-committees meet in the past few weeks to create reopening guidelines for P-G Schools. Thank you to all the staff members who volunteered their time! We are excited to get our students back into the buildings safely!

The BVC and PCL administrators are meeting regularly to determine procedures and guidelines to govern league contests for the upcoming school year. We are working on creating consistency at all league events to protect our student-athletes.

Eric Vennekotter, Technology Coordinator

We are continuing to work on our normal summer tasks as we ramp up for the start of the next school year. We are also making plans for possible hybrid and fully remote learning scenarios. In the event we go fully remote, we should have enough devices on hand for every student to take one home if needed.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 121-20: APPROVED RE-OPENING GUIDELINES

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the Putnam County Schools and Putnam County Health Department Joint Re-Opening Agreement, and the P-G Local Re-Opening Guidelines.

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea. Motion carried.

RESOLUTION 122-20: ENTERED AGREEMENT WITH WOOD COUNTY JUVENILE DETENTION CENTER

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board enter into an agreement with Wood County Juvenile Detention Center at \$75./student/day and Juvenile Residential Center of NW Ohio at \$70./student/day.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea. Motion carried.

RESOLUTION 123-20: TRANSFERRED \$10,000 TO ATHLETIC FUND

It was moved by Jill Torres, seconded by Angie Basinger that the Board transfer \$10,000 to the athletic fund due to the Covid-19 Pandemic.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea; Vance Nofziger, yea. Motion carried.

RESOLUTION 124 -20: HIRED TUTOR FOR LEP STUDENTS

It was moved by Kathi Amstutz, seconded by Angie Basinger that the Board hire Jeanette Weaver as a tutor for LEP students at the rate of \$25.00 per hour.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Vance Nofziger, yea. Motion carried.

RESOLUTION 125-20: APPROVED MILEAGE RATE

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board approve the mileage rate for buses for extra-curricular trips at \$1.25 per mile.

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea. Motion carried.

RESOLUTION 126-20: ADOPTED RESOLUTION ADDRESSING AMENITIES AND INCENTIVES

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board adopt the resolution addressing the providing of amenities and incentives to employees, students, advisory groups, guests, and community members in relation to the Proper Public Purpose Expenditure Provision of the Ohio Revised Code and Board Policy thereon.

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has adopted policies 6233 and 6680 regarding the providing of amenities and incentives to employees, students, advisory groups, guests, and community members, and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools is mindful of the Proper Public Expenditure Purpose clause of the Ohio Revised Code, and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools has the power to fix compensation and fringe benefits of its employees, and;

WHEREAS, Ohio Attorney General Opinion 1982-006 allows a public entity to provide coffee, meals, refreshments, amenities, token retirement and service awards.

WHEREAS, The Board of Education is aware of the Auditor of State Audit Bulletins 2003-005, 2004-002, 2014-002, and 2014-003 addressing the expenditure of Public Funds for a Proper Public Purpose, and; Whereas, Audit Bulletin 2004-002 permits The Board of Education of Pandora-Gilboa Local Schools, a legislative body to exercise its powers and functions by "Means of a resolution which permits an entire category or categories of future expenditures for amenities", and;

WHEREAS, The Board of Education of Pandora-Gilboa Local Schools recognizes that the providing of alcohol, lottery tickets, and other certain "vice" items are never allowed as a proper public expenditure purpose.

THEREFORE, BE IT RESOLVED, that the Board of Education approves the following amenities and incentives to be permitted to be provided to its employees, students, citizens, advisory groups, and community members:

Employees:

In-service/Staff Meetings
Employee Years of Service Awards
Employee Appreciation
Employee Event Admission
Coaching Team Apparel
Get Well, Congrats, Bereavement

Beverages & Snacks
Plaques, Appreciation trinkets
Apparel, Food, Snacks, Trinkets
Passes
Shirts, Apparel, and related accessories
Flowers, Balloons, Cards

Community Members/Guests:

Community Meetings
Guest Speakers

Beverages, Snacks, Appreciation Trinkets
Appreciation Gifts

Students:

Testing Day Students
Student Grade Incentives
Student Contest Incentives
Student Participation Incentives
Student Behavior Incentives
Student Sales Incentives
Student Activity Club Goals
Student Blood Drive
Student Fundraiser Incentives
NHS Induction
Club and Sport Banquets
Sport, Band, Choir, & Club Students
Get Well, Congrats, Bereavement

Movie Tickets, Candy, Trinkets
Candy, Snacks, Movie Tickets, Trinkets
Candy, Snacks, Movie Tickets, Trinkets
Candy, Snacks, Movie Tickets, Trinkets
Bounce House, Candy, Snacks
Gifts as provided by vendor incentive list
Pizza Party, Snacks, Beverages, Trinkets
Pizza, Candy, Snacks, Trinkets
Movie Tickets, Candy, Snacks, Trinkets
Lunch, Snacks & Beverages, Certificates
Snacks & Beverages, Certificates
Food, Drinks, Candy, Trinkets
Flowers, Balloons, Cards

FURTHER, BE IT RESOLVED, that such amenities and incentives should not exceed a de-minimis value of \$75 in value per person for any one single instance and efforts should be maintained to insure that amenities or incentives are reasonable in relation to the event. Also, such expenditures should be for a rational educational purpose.

FURTHER, BE IT RESOLVED, that the Board of Education directs its administrators to utilize best practice policies so as to insure that abuses do not occur related to the providing of such amenities, gifts, and incentives.

WHILE THIS RESOLUTION has the intent of being prospective in the nature of its approval, the Board of Education realizes that such a list would be extremely long and broad if itemized in great detail and therefore this resolution may need to be amended from time to time to include additional amenities, gifts, and incentives that are provided to employees, students, citizen groups, and or community members. However, the above amenities list is not absolute in its prospective intent to cover every such event that could constitute an amenity, gift, or incentive.

THEREFORE, administrators and employees who provide such items should use good judgment and follow all related Board of Education policies that may be applicable.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea. Motion carried.

RESOLUTION 127-20: APPROVED NWOET CONTRACT

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the NWOET contract renewal for 2020-2021 in the amount of \$950.00.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea; Vance Nofziger, yea. Motion carried.

SUPERINTENDENT'S REPORT

- A. Local Guidelines
- B. Auditoria - floor finished, rail project on hold
- C. Lifewise – delayed start until 2nd nine weeks (October 19th)

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment – With no further business, Mr. Nofziger declared the meeting adjourned at 8:50 pm.

Signed:

Board President

Attest:

Treasurer