

The Pandora-Gilboa Local Board of Education met in regular session on April 10, 2023 at 7:00 p.m. in the media center. President Angie Basinger called the meeting to order. The following members answered to roll call: Kathi Amstutz, Vance Nofziger, Dawn Schulte and Jill Torres. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS

A. Mary Basinger – School safety, Books

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – none

Students/Programs – Summer Programs

Finance – none

Property – Baseball Signs - Sponsors

Public Relations/Operations – none

RESOLUTION 73-23: APPROVAL OF BOARD AGENDA

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the board agenda. Motion carried.

RESOLUTION 74-23: APPROVAL OF MINUTES

It was moved by Jill Torres, seconded by Dawn Schulte to approve the minutes of:

March 13, 2023 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 75-23: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Kathi Amstutz, seconded by Dawn Schulte that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

CORRESPONDENCE

There will be an opportunity for public participation to discuss the Board's intent to rehire Don Brauen, who retired from Pandora-Gilboa Local Schools effective May 31, 2023, and is seeking re-employment with the district beginning August 8, 2023, at the May 8th Board meeting. The meeting will be at 7:00pm in the Board conference room.

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator, athletic director, and maintenance supervisor on the progress of the 2022-2023 school year.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 76-23: APPROVED BUILDING USE REQUEST

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approves the following building request:

- | | |
|--------------------------------------|--------------------------|
| 1. Lori Traxler & Kim Neuenschwander | WHAT: Parent Post Prom |
| | WHERE: Library |
| | WHEN: April 2 & 23, 2023 |
| | HOURS: 4:00pm-5:00pm |

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 77-23: APPROVED 3-YEAR CERTIFIED CONTRACTS

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the following certified employees on 3-year limited certified contracts to expire 2026:

- Brianna Atkins – step BA-9
- Erica Borer – step MA-9
- Joe Braidic – step BA+15-40
- Jeanette Grothouse – step MA-6
- Levi Hovest – step MA-7
- Allison Kern – step MA-6
- Monica Meyer – step BA-23
- Leo Recker – step MA+15-25
- Lee Ruhe – step MA-6
- Cheryl Schmiesing – step MA-25
- Kelly Schnipke – step MA-10
- Scott Schnipke – step MA-10
- Breanne Schroeder – step BA-9
- Nick Ulrey – step MA-9

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 78-23: APPROVED 1-YEAR CERTIFIED CONTRACT

It was moved by Dawn Schulte, seconded by Kathi Amstutz that the Board approve the following certified employee on a 1-year limited certified contract to expire 2024:

- Carlee McCluer – step BA-1

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 79-23: APPROVED 2-YEAR CLASSIFIED CONTRACTS

It was moved by Jill Torres, seconded by Dawn Schulte that the Board approve the following employees on 2-year classified contracts to expire 2025:

- Grant Lugibihl – bus driver – step 6
- Ron Simons – custodian – step 1

Roll Call to accept resolution: Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 80-23: APPROVED CONTINUING CLASSIFIED CONTRACT

It was moved by Kathi Amstutz, seconded by Dawn Schulte that the Board approve the following employee on a continuing classified contract:

- Lavonne Geiger – cafeteria – step 3

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 81-23: APPROVED 1-YEAR SUPPLEMENTAL CONTRACTS

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board approve the following individuals on 1-year supplemental contracts:

Julie Gilgenbach – advisor, Class of 2024- step 0
Lori Traxler – advisor, Class of 2024 – step 0
Cheryl Schmiesing – advisor, Class of 2-25 – step 0
Lee Ruhe – advisor, Class of 2025 – step 0
Ali Verhoff – advisor, Class of 2026 – step 0
Brad Deleruyelle – advisor, Class of 2026 – step 0

Matt Hershey – Athletic Director – step 2
Ron Simons – site manager – step 2
Clay Atkins – site manager – step 2
Jeff Wise – HS Student Council Advisor – step 8
Julie Gilgenbach – Jr. High student council co-advisor – step 11
Dawn Oedy – Jr. High student Council co-advisor – step 18
Monica Meyer – National Honor Society co-advisor – step 18
Breanne Schroeder – National Honor Society co-advisor – step 2
Leo Recker – HS quiz bowl advisor, varsity – step 9
Joyce Suter – HS quiz bowl advisor, JV – step 26
Joyce Suter – MS quiz bowl advisor – step 24
Sarah Schroeder – yearbook advisor – step 11
Erica Borer – debate team advisor – step 2
Lee Ruhe – Esports advisor – step 2
Lee Ruhe – hazardous waste coordinator – step 3
Kelly Ortiz – vocal music – step 18
Corey Schwartzkopf- instrumental music – step 2
Corey Schwartzkopf – pep band – step 2
Corey Schwartzkopf – marching band – step 2
Val Nusbaum – HS play director – step 25
Ali Verhoff – art club advisor – step 5
Ali Verhoff – Facebook coordinator - \$1,000.00
Terry Schey – Sound Director – \$2,285.00
Matt Hershey – summer weight room - \$1,750.00
Matt Hershey – A.M. weight room - \$3,000.00
Cheryl Schmiesing – 15 days extended service

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 82-23: APPROVED LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approve the following individuals to serve on the Local Professional Development Committee:

Dawn Oedy – 3-year term – step 0
Kelly Ortiz -3-year term – step 0
Sarah Schroeder -3-year term – step 0
Anne Klausung – alternate -1-year term – step 0

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 83-23: APPROVED TICKET TAKERS

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board approve the following ticket takers for the 2023-2024 school year to be paid \$50.00 per game:

Makayla Henry
Kim Miller
Lee Ruhe
Dough Siefker

Joe Suter
Joyce Suter
Lori Traxler
Ali Verhoff
Don Verhoff

Roll Call to accept resolution: Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 84-23: APPROVED SUBSTITUTE PRINCIPAL

It was moved by Kathi Amstutz, seconded by Dawn Schulte that the Board approve Jeanette Grothouse as substitute principal on an as needed basis for the 2023-2024 school year.

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 85-23: ADOPTED BOARD BYLAWS/POLICIES

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board adopt the following new/revised/replacement Board Bylaws/Board Policies:

Technology Section:

7540	Technology
7540.01	Technology Privacy
7540.02	Web Accessibility, Content, Apps, and Services
7540.03	Student Technology Acceptable Use and Safety
7540.04	Staff Technology Acceptable Use and Safety
8300	Continuity of Organizational Operations Plan
8305	Information Security
8315	Information Management
9700.01	Advertising and Commercial Activities

Other Sections:

1615	Use of Tobacco by Administrators
2271	College Credit Plus Program
2412	Homebound Instruction Program
3120.09	Volunteers
3215	Use of Tobacco by Professional Staff
4120.09	Volunteers
4215	Use of Tobacco by Classified Staff
5310	Health Services
5460	Graduation Requirements
5512	Tobacco Use Prevention
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
6144	Investments
6325	Procurement – Federal Grants/Funds
7434	Use of Tobacco on School Premises
8120	Volunteers
8390	Animals on District Property
8400	School Safety
8420	Emergency Situations at Schools
8462	Student Abuse and Neglect
9160	Public Attendance at School Events

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 86-23: AMENDED HIGH SCHOOL COURSE HANDBOOK

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board amend the High School Course Handbook to include a new medical terminology class (BHS 1390) to be offered as a dual enrollment option through Rhodes State, to be instructed by Pat Thaman.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 87-23: APPROVED TEACHERS FOR STARS SUMMER PROGRAM

It was moved by Dawn Schulte, seconded by Vance Nofziger that the Board approve the following teachers at \$25.00 per hour, utilizing federal funds for the STARS Summer Program:

Lynn Downing
Andrea Ellerbrock
Brittany Kahle
Anne Klausung
Kelly Schnipke
Joyce Suter
Marcie Vennekotter

Roll Call to accept resolution: Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 88-23: APPROVED BUS DRIVER FOR STARS SUMMER PROGRAM

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approve the following bus driver for the STARS Summer Program:

Joyce Ginther

Roll Call to accept resolution: Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 89-23: APPROVED VOLLEYBALL COACHES

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the following individuals on 1-year supplemental contracts to expire 2024:

Grace Selhorst – assistant varsity volleyball coach – step 1
Elle Price – JV volleyball coach – step 0
Lauren Benroth – freshman volleyball coach – step 0

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 90-23: APPROVED THE MODIFICATIONS TO THE FY23 PERMANENT APPROPRIATIONS

It was moved by Jill Torres, seconded by Dawn Schulte, that the Board approve the modifications to the FY23 Permanent Appropriations and amend the Certificate of Estimated Resources as needed.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Angie Basinger, yea. Motion carried.

RESOLUTION 91-23: APPROVED STUDENTS FOR SUMMER WORK

It was moved by Kathi Amstutz, seconded by Dawn Schulte, that the Board approve the following students for summer work effective May 25, 2023:

Conner Gerten – custodian 1 (first year) \$11.00 per hour
Tanner Hovest – custodian 1 – step 1
Aryana Hudson – custodian 1 (first year) \$11.00 per hour
Owen Teders – custodian 1 – step 1

Roll Call to accept resolution: Kathi Amstutz, yea; Vance Nofziger, yea; Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea. Motion carried.

SUPERINTENDENT'S REPORT

A. Possible Additional Teacher

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment – With no further business, Mrs. Basinger declared the meeting adjourned at 7:50 pm.

Signed:

Board President

Attest:

Treasurer