

The Pandora-Gilboa Local Board of Education met in regular session on April 11, 2022 at 7:00 p.m. in the media center. President Kathi Amstutz called the meeting to order. The following members answered to roll call: Angie Basinger, Dawn Schulte and Jill Torres. Vance Nofziger was absent. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – none

Students/Programs – none

Finance – none

Property – Softball

Public Relations/Operations – none

RESOLUTION 61-22: EXECUTIVE SESSION

It was moved by Jill Torres, seconded by Angie Basinger that the Board enter executive session to:

- A. Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

Time entered: 7:02pm

Time exited: 7:10pm

RESOLUTION 62-22: APPROVAL OF BOARD AGENDA

It was moved by Angie Basinger, seconded by Jill Torres that the Board approve the board agenda with the addition of motion W. Motion carried.

RESOLUTION 63-22: APPROVAL OF MINUTES

It was moved by Jill Torres, seconded by Angie Basinger to approve the minutes of:

March 14, 2022 - regular

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 64-22: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Jill Torres, seconded by Dawn Schulte that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

CORRESPONDENCE

None

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)
Reports from the high school principal, elementary/middle school principal, technology coordinator, athletic director, and maintenance supervisor on the progress of the 2021-2022 school year.

Jodi Schroeder, Principal K-8

English Language Arts state testing is completed. It went well and we have a few days until we begin science and math testing. The staff did wonderful getting everything done.

We have the 1st/2nd grade program coming up on April 26th and the 8th grade play will be May 3rd.

Farm Safety is tomorrow. We are fortunate to be able to bring not only our 3rd grade but also out 4th and 5th graders this year. The 4th and 5th grade were not able to make it in past years due to Covid restrictions.

Jeff Wise, Principal 9-12

We would like to recognize the students, director Val Nusbaum, and the staff of *Happy Valley High* for a wonderful set of performances over the weekend. They really showed their true talents! And this musical marks the 25th musical or play that Val Nusbaum has directed at P-G! Congratulations Val!

We are looking at switching from Keystone School to Rosetta Stone for our online foreign language classes. Rosetta Stone offers many advantages over Keystone, including a larger course catalog, more user options and reporting, more supplemental materials and instruction for our students, and a much cheaper cost.

Dr. Wise has sent home letters to parents of students who are behind schedule (one in February, and one in April), and we are seeing much more progress being made. We will continue to contact families as we near the end of the school year to help our students finish their language classes in a reasonable amount of time.

Eric Vennekotter, Technology Coordinator

I have a meeting with the vape sensor and cabling vendor next week to do a walkthrough of all of the locations where they will be installed. Once the walkthrough is complete, they will provide me quotes for the two different sensor options.

Matt Hershey, Athletic Director

There are changes for the BVC and PCL fees for the year. The ticket prices were raised by the BVC to \$7 for adults and \$5 for students. Junior high games will be both \$4 for adults and students.

TJ Diller, Maintenance Supervisor

Nothing new in the maintenance department. All is going well.

TREASURER'S RECOMMENDATION

RESOLUTION 65-22: APPROVE 4 YEAR CONTRACT FOR BARBARA RUSSELL

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board approve the 4-year contract for Barbara Russell from August 1, 2022 through July 31, 2026.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 66-22: APPROVED 3-YEAR LIMITED CERTIFIED CONTRACTS

It was moved by Jill Torres, seconded by Angie Basinger that the Board hire the following certified employees on 3-year limited certified contracts to expire 2025:

Jessica Arthur - step BA-12
Brittany Kahle – step MA-6
Kelly Ortiz – step MA-18
Cori Schroeder – step BA-9
Sarah Schroeder – step MA+15-16
Joyce Suter – step BA+25-22
Lynette Unterbrink – step BA+25-30

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 67-22: APPROVED 2-YEAR LIMITED CERTIFIED CONTRACTS

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following certified employees on 2-year limited certified contracts to expire 2024:

Clay Atkins – step BA-1
Brooke Mangas – step BA-1
Kayla Metzger – step MA-3
Corey Schwartzkopf – step BA-1

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 68-22: APPROVED 2-YEAR CONTRACT FOR SAMANTHA LUGIBNILL

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire Samantha Luginbill on a 2-year contract as Office Secretary effective August 1, 2022 through July 31, 2024.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 69-22: APPROVE 2-YEAR CLASSIFIED CONTRACT

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board hire the following employee on a 2-year classified contract to expire 2024:

Tara Howell – cafeteria – step 1

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 70-22: APPROVED 1-YEAR SUPPLEMENTAL CONTRACTS

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following individuals on 1-year supplemental contracts:

Sarah Schroeder - advisor, Class of 2023 – step 0
Cheryl Schmiesing - advisor, Class of 2023 – step 0
Julie Gilgenbach – advisor, Class of 2024 – step 0
Matt Hershey – advisor, Class of 2024 – step 0
Cheryl Schmiesing - advisor, Class of 2025 – step 0
Lee Ruhe - advisor, Class of 2025 – step 0

Ali Verhoff – advisor, Class of 2026 – step 0
Brad Deleruyelle – advisor, Class of 2026 – step 0

Matt Hershey – Athletic Director – step 1
Ron Simons- site manager - step 1
Clay Atkins – site manager - step 1
Jeff Wise – HS Student Council Advisor – step 7
Julie Gilgenbach – Jr. High student council co-advisor – step 10
Dawn Oedy – Jr. High student council co-advisor – step 17
Monica Meyer – National Honor Society co-advisor – step 17
Breanne Schroeder – National Honor Society co-advisor – step 1
Leo Recker – HS quiz bowl advisor, varsity – step 8
Joyce Suter – HS quiz bowl advisor, JV – step 25
Joyce Suter – MS quiz bowl advisor – step 23
Sarah Schroeder – yearbook advisor – step 10
Erica Borer – debate team advisor – step 1
Lee Ruhe – Esports advisor – step 1
Lee Ruhe – hazardous waste coordinator – step 2
Kelly Ortiz – vocal music – step 17
Corey Schwartzkopf – instrumental music – step 1
Corey Schwartzkopf – pep band – step 1
Corey Schwartzkopf – marching band – step 1
Val Nusbaum – HS play director – step 24
Ali Verhoff – art club advisor – step 4
Ali Verhoff - Facebook coordinator - \$1,000
Summer weight room – Matt Hershey & Julie Gilgenbach (splitting contract) -
\$1,750.00
A.M. weight room – Matt Hershey - \$3,000.00
Cheryl Schmiesing – 15 days extended service

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 71-22: APPROVED INDIVIDUAL TO SERVE ON LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve the following individual to serve on the Local Professional Development Committee:

Anne Klausing – alternate -1-year term – step 0

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 72-22: HIRED TICKET TAKERS FOR THE 2022-2023 SCHOOL YEAR

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following ticket takers for the 2022-2023 school year to be paid \$50.00 per game:

Joyce Ginther
Kim Miller
Melanie Miller
Lee Ruhe
Barbi Russell
Doug Siefker
Joe Suter
Joyce Suter
Lori Traxler
Ali Verhoff
Don Verhoff

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 73-22: HIRED GOLF COACH

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following individual on a 1-year supplemental contract to expire 2023:

Joe Braidic – golf head coach – step 0

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 74-22: HIRED BOYS' BASKETBALL COACHES

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following individuals on 1-year supplemental contracts to expire 2023:

Mike Lee – boys' basketball head coach– step 26

Jeff Harris – boys' basketball varsity assistant coach – step 5

Blake Reynolds – boys' basketball JV coach – step 1

Tyler Morris – boys' basketball 8th grade coach – step 2

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 75-22: ACCEPTED RESIGNATION OF MARG CHERRY

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board accept the resignation of Marg Cherry as bus driver effective at the conclusion of the 2021-2022 school year.

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 76-22: HIRED PAT THAMAN AS ATHLETIC TRAINER

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board hire Pat Thaman on a 2-year administrative contract as Athletic Trainer effective July 25, 2022 through July 31, 2024.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 77-22: HIRED CUSTODIAN

It was moved by Dawn Schulte, seconded by Jill Torres that the Board hire the following individual on a 1-year classified contract effective August 1, 2022:

Ron Simons – custodian – step 0

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 78-22: HIRED BUS DRIVER

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following individual on a 1-year classified contract effective August 1, 2022:

Grant Lugibihl – bus driver – step 5

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 79-22: HIRED CAFETERIA WORKER

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board hire the following individual on a 1-year classified contract effective August 22, 2022:

Kelly Burkholder – cafeteria – step 0

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 80-22: HIRED TEACHERS FOR THE SUMMER STARS PROGRAM

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board hire the following teachers at \$25.00 per hour, utilizing Title I funds for the Summer STARS Program:

Lynn Downing
Megan Dunlap
Hannah Grigsby
Jeanette Grothouse
Jill Henry
Brooke Mangas
Kelly Schnipke
Logan Smith
Joyce Suter
Marcie Vennekotter

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 81-22: HIRED BUS DRIVERS FOR THE SUMMER STARS PROGRAM

It was moved by Dawn Schulte, seconded by Jill Torres that the Board hire the following bus drivers, as needed for the Summer STARS Program:

<u>Regular</u>	<u>Substitute</u>
Don Brauen	Joyce Ginther
Liz Huston	

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 82-22: HIRED STUDENTS FOR SUMMER WORK

It was moved by Jill Torres, seconded by Dawn Schulte that the Board hire the following students for summer work effective May 26, 2022:

Tanner Hovest – custodian 1 – step 0
Wyatt Russell – custodian 1 – step 0
Owen Teders – custodian 1 – step 0
Eli Luginbill – custodian 1 (first year) - \$10.00 per hour

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 83-22: APPROVED CLASSIFIED SUBSTITUTE

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board approve the following classified substitute for the 2021-2022 school year:

Lori Siefker - office

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 84-22: APPROVED 5-YEAR CONTRACT WITH PERRY PROTECH

It was moved by Dawn Schulte, seconded by Jill Torres that the Board approve the 50year contract with Perry ProTech at the cost of \$2,107.00 per month.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 85-22: APPROVED MODIFICATIONS TO THE FY22 PERMANENT APPROPRIATIONS

It was moved by Jill Torres, seconded by Angie Basinger that the Board approve the modifications to the FY22 Permanent Appropriations and amend the Certificate of Estimated Resources as needed.

Roll Call to accept resolution: Dawn Schulte, yea; Jill Torres, yea; Angie Basinger, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 86-22: APPROVED PAPER ASSESSMENTS

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board utilize paper administration for the 3rd grade state reading, language arts and math assessments.

Roll Call to accept resolution: Jill Torres, yea; Angie Basinger, yea; Dawn Schulte, yea; Kathi Amstutz, yea. Motion carried.

RESOLUTION 87-22: ENTERED AGREEMENT WITH TOUCHSTONE CPM

It was moved by Angie Basinger, seconded by Dawn Schulte that the Board enter into an agreement with Touchstone CPM for the purpose of managing the construction of facilities as outlined in the Strategic Plan.

Roll Call to accept resolution: Angie Basinger, yea; Dawn Schulte, yea; Jill Torres, yea; Kathi Amstutz, yea. Motion carried.

SUPERINTENDENT'S REPORT

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment – With no further business, Mrs. Amstutz declared the meeting adjourned at 7:49 pm.

Signed:

Board President

Attest:

Treasurer