

The Pandora-Gilboa Local Board of Education met in regular session on April 12, 2021 at 7:00 p.m. in the media center. President Dawn Schulte called the meeting to order. The following members answered to roll call: Kathi Amstutz, Angie Basinger, Vance Nofziger and Jill Torres. Also present were Superintendent Todd Schmutz and Treasurer Brad Deleruyelle.

The meeting opened with the Pledge of Allegiance.

INVITED PRESENTATIONS (none)

PUBLIC PARTICIPATION ON CURRENT AGENDA ITEMS (none)

RESPONSE FROM BOARD MEMBERS (none)

COMMITTEE REPORTS

Personnel – none

Students/Programs – Graduation

Finance – none

Property – Shartell – high jump pad

Public Relations/Operations – PG signs are fantastic, PG food tent

RESOLUTION 58-21: APPROVAL OF BOARD AGENDA

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approve the board agenda. Motion carried.

RESOLUTION 59-21: APPROVAL OF MINUTES

It was moved by Jill Torres, seconded by Kathi Amstutz to approve the minutes of:

March 8, 2021 – regular

March 17, 2021 - special

Motion carried.

TREASURER'S REPORT

- A. Letter from Treasurer
- B. Presentation of Bills
- C. Bank reconciliation
- D. Financial statement
- E. Monthly Interest report - investment report
- F. Monthly Revenue/Expenditure Analysis
- G. RECLEED report - receipt ledger
- H. Payroll – summary reports
- I. Graphs

RESOLUTION 60-21: ACCEPTANCE OF TREASURER'S REPORT

It was moved by Jill Torres, seconded by Vance Nofziger that the treasurer's report be accepted as presented.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

CORRESPONDENCE

ADMINISTRATIVE REPORTS (INSTRUCTIONAL LEADERSHIP/TEACHING PROCESS)

Reports from the high school principal, elementary/middle school principal, technology coordinator and athletic & transportation director on the progress of the 2020-2021 school year.

Jodi Schroeder, Principal K-8

We are planning events to be in person this spring. We have the 1st/2nd grade music program, the MS/HS choir concert, and the 8th grade play all coming up. We are also having the elementary field day and the middle school student council fun day to plan.

Jeff Wise, Principal 9-12

Congratulations to Val Nusbaum and the cast of “Fractured” for putting on a wonderful show! The students did a great job performing for the crowd. Thanks also to Kevin Vance and Terry Schey for their hard work and support!

The Cabaret is coming up on April 16 in the Auditoria. This is a unique show where the students create their own entertainment acts to perform for the crowd. It is a fun night and we encourage any and all to come out to enjoy the show!

Prom is scheduled for May 1. Dr. Wise sent home a letter to all Junior and Senior students and parents detailing the expectations for Prom this year. We are looking forward to a great night.

PGHS is moving forward with graduation plans for an indoor graduation ceremony in the gymnasium with limited seating. Plans are still in the works, and Dr. Wise will send a letter home to all Seniors when plans are finalized.

Eric Vennekotter, Technology Coordinator

The main lighting control unit for the stage lights failed but we were able to get it replaced just before the first dress rehearsal of the high school play. The lighting system is original to the building, the company that built it no longer exists, and parts are getting hard to come by. Sometime in the next few years, we will probably be looking at a total lighting system replacement that could run as much as \$50,000 or so.

BOARD RECOMMENDATIONS

RESOLUTION 61-21: APPROVED 4-YEAR CONTRACT FOR SUPERINTENDENT

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve a 4-year contract for R. Todd Schmutz as Superintendent effective August 1, 2022 through July 31, 2026. Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

SUPERINTENDENT’S RECOMMENDATIONS

RESOLUTION 62-21: APPROVED 4-YEAR CONTRACT FOR PRINCIPAL

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve a 4-year contract for Jodi Schroeder as K-8 Principal effective August 1, 2022 through July 31, 2026. Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 63-21: APPROVED 4-YEAR CONTRACT FOR TECHNOLOGY COORDINATOR

It was moved by Jill Torres, seconded by Vance Nofziger that the Board approve a 4-year contract for Eric Vennekotter as Technology Coordinator effective August 1, 2022 through July 31, 2026. Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 64-21: APPROVED 2-YEAR CONTRACT FOR MAINTENANCE SUPERVISOR

It was moved by Angie Basinger, seconded by Vance Nofziger that the Board approve a 2-year contract for TJ Diller as Maintenance Supervisor effective August 1, 2021 through July 31, 2023. Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 65-21: APPROVED CONTRACT FOR HVAC & PLUMBING MAINTENANCE

It was moved by Kathi Amstutz, seconded by Angie Basinger that the Board approve a contract for Bruce Moening for HVAC & plumbing maintenance effective April 19, 2021 through June 30, 2022. This eliminates the necessity to contract with outside vendors for such services. This

position is a maximum of 30 hours and a minimum of 20 hours per week with a single medical plan.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 66-21: APPROVED 3-YEAR CERTIFIED CONTRACTS

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board hire the following certified employees on 3-year limited certified contracts to expire 2024:

Lynn Downing – step BA+25-30
Megan Dunlap – step BA-9
Deborah Garver – step MA-27
Julie Gilgenbach – step MA+15-15
Jill Henry – step BA-29
Matthew Hershey – step BA+25-9
Jessica Klass – step MA-9
Stephanie Litwiller – step BA+15-8
Kimberly Miller – step MA+15-29
Jacquelyn Morris – step MA+15-15
Stephanie Myers – step MA+15-14
Logan Smith – step BA-9
Marcie Vennekotter – step BA+15-7
Ali Verhoff – step MA+15-20

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 67-21: APPROVED CONTINUING CLASSIFIED CONTRACT

It was moved by Jill Torres, seconded by Angie Basinger that the Board hire the following employee on a continuing classified contract:

Lisa Lehman – cafeteria – step 4

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 68-21: APPROVED 2-YEAR CLASSIFIED CONTRACTS

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board hire the following employees on 2-year classified contracts to expire 2023:

Lavon Geiger – cafeteria – step 1
Tony Schwab – custodian – step 1

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 69-21: APPROVED 1-YEAR CLASSIFIED CONTRACT

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board hire the following employee on a 1-year classified contract to expire 2022:

Marg Cherry – bus driver – step 10

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 70-21: APPROVED 1-YEAR SUPPLEMENTAL CONTRACTS

It was moved by Jill Torres, seconded by Kathi Amstutz that the Board hire the following individuals on 1-year supplemental contracts:

Ali Verhoff – advisor, Class of 2022 – step 0
Jeanette Kaufman – advisor, Class of 2022 – step 0
Sarah Schroeder - advisor, Class Of 2023 – step 0

Cheryl Schmiesing - advisor, Class of 2023 – step 0
Julie Gilgenbach – advisor, Class of 2024 – step 0
Matt Hershey – advisor, Class of 2024 – step 0
Kim Miller - advisor, Class of 2025 – step 0
Lee Ruhe - advisor, Class of 2025 – step 0

Jeff Wise – HS Student Council Advisor – step 6
Julie Gilgenbach – Jr. High student council co-advisor – step 9
Dawn Oedy – Jr. High student council co-advisor – step 16
Monica Meyer – National Honor Society advisor – step 16
Leo Recker – HS quiz bowl advisor, varsity – step 7
Joyce Suter – HS quiz bowl advisor, JV – step 24
Joyce Suter – MS quiz bowl advisor – step 22
Sarah Schroeder – yearbook advisor – step 9
Lee Ruhe – hazardous waste coordinator – step 1
Kelly Ortiz – vocal music – step 16
Katie Ferren – instrumental music – step 7
Katie Ferren – pep band – step 7
Katie Ferren – marching band – step 7
Val Nusbaum – HS play director – step 23
Megan Grothause – 8th grade play director – step 1
Ali Verhoff – art club advisor – step 3
Ali Verhoff - Facebook coordinator - \$1,000
Summer weight room – Matt Hershey & Julie Gilgenbach (splitting contract) - \$1,750.00
A.M. weight room – Matt Hershey - \$3,000.00
Cheryl Schmiesing – 15 days extended service

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 71-21: APPROVED LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

It was moved by Jill Torres, seconded by Vance Nofziger that the Board hire the following individuals to serve on the Local Professional Development Committee:

Jacqi Morris – 3-year term – step 0
Anne Klausing – alternate – 1-year term – step 0

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 72-21: HIRED AFTERSCHOOL STARS TEACHER

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board hire the following individual for the afterschool STARS program at \$25.00 per hour:

Jeanette Kaufman

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 73–21: ACCEPTED LETTER OF RESIGNATION

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board accept the letter of resignation from Leroy Ellerbrock as maintenance supervisor effective July 1, 2021.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 74–21: APPROVED VOLUNTEERS

It was moved by Angie Basinger, seconded by Vance Nofziger that the Board approve the following volunteers:

Christie Suter – HS track

Zane Traxler – Jr. high boys' track

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 75–21: APPROVED CLASSIFIED SUBSTITUTE

It was move by Angie Basinger, seconded by Jill Torres that the Board approve the following classified substitute for the 2020-2021SY:

Tara Howell – cafeteria

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 76–21: HIRED SUMMER WORK

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board hire the following students for summer work:

Tanner Hovest – custodian - \$9.00 per hour
Wyatt Russell – custodian - \$9.00 per hour
Owen Teders – custodian - \$9.00 per hour

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 77–21: ADOPTED BOARD BYLAWS/BOARD POLICIES:

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board adopt the following new/revised/replacement Board Bylaws/Board Policies:

1422	Nondiscrimination and Equal Employment Opportunity
1623	Section 504/ADA Prohibition against Disability Discrimination in Employment
1662	Anti-Harassment
2240	Controversial Issues
2260	Nondiscrimination and Access to Equal Educational Opportunity
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability
2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities
3122	Nondiscrimination and Equal Employment Opportunity
3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment
3362	Anti-Harassment
4122	Nondiscrimination and Equal Employment Opportunity
4123	Section 504/ADA Prohibition against Disability Discrimination in Employment
4362	Anti-Harassment
5517	Anti-Harassment
6114	Cost Principles –Spending Federal Funds
6144	Investments
6220	Tax Budget Preparation
6325	Procurement – Federal Grants/Funds
6600	Deposit of Public Funds: Cash Collection Points
7450	Property Inventory
7455	Accounting System for Capital Fixed Assets
8500	Food Services
8510	Wellness

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 78–21: APPROVED NEGOTIATED AGREEMENT WITH PANDORA-GILBOA EDUCATION ASSOCIATION AND THE BOARD OF EDUCATION

It was moved by Kathi Amstutz, seconded by Jill Torres that the Board approve the negotiated agreement with Pandora-Gilboa Education Association and the Pandora-Gilboa Board of Education effective 8-1-2021 through 7-31-2024.

Roll Call to accept resolution: Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 79–21: HIRED OFFICE SECRETARY

It was moved by Jill Torres, seconded by Angie Basinger that the Board hire Samantha Luginbill as Office Secretary at step 0. Contract 1 to be effective May 3, 2021 through June 18, 2021 for training; contract 2 will be a 1-year contract to be effective August 1, 2021 through July 31, 2022.

Roll Call to accept resolution: Jill Torres, yea; Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Dawn Schulte, yea. Motion carried.

RESOLUTION 80–21: APPROVED MODIFICATIONS TO THE FY21 PERMANENT APPROPRIATIONS

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board approve the modifications to the FY21 Permanent Appropriations and amend the Certificate of Estimated Resources as needed.

Roll Call to accept resolution: Kathi Amstutz, yea; Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Dawn Schulte, yea. Motion carried.

SUPERINTENDENT’S REPORT

- A. Investigating Assistant Principal Program

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTION 81-21: EXECUTIVE SESSION

It was moved by Kathi Amstutz, seconded by Vance Nofziger that the Board enter executive session to:

- A. Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

Roll Call to accept resolution: Angie Basinger, yea; Vance Nofziger, yea; Jill Torres, yea; Kathi Amstutz, yea; Dawn Schulte, yea. Motion carried.

Time entered: 7:47pm

Time exited: 8:45

Adjournment – With no further business, Mrs. Schulte declared the meeting adjourned at 8:46 pm.

Signed:

Board President

Attest:

Treasurer